



INDIAN OIL CORPORATION LIMITED
(Refineries Division)
HALDIA REFINERY
(A Govt. of India Undertaking)

Advertisement No. PH/R/01/2011

Applications are invited from Indian Nationals fulfilling the eligibility criteria for the under mentioned posts at Indian Oil Corporation Ltd, Haldia Refinery.

SN O	POST	DISCIPLINE	PAY SCALE	No. of # Vacancies	RESERVATION
1	Assistant Chemist	Quality Control	13,800-38,500	02	02 (01-ST, 01-Orthopedically Handicapped)
2	Jr. Engg. Asstt-IV (F&S)	Fire & Safety	11,900-32,000	01	OBC-01
3	Jr. Engg. Asstt-IV- (Mech-CC)	Mechanical	11,900-32,000	03	UR-01, SC-01, ST-01
4	Materials Assistant-IV	Electrical/ Mechanical	11,900-32,000	04	04 (2-UR, 1-Hearing Handicapped - Partially Deaf, 1-Visually Handicapped-Partially Blind)

The indicated number of vacancies may either increase/decrease at the discretion of Management.
The above posts carry other allowances / benefits as admissible under the rules of the Corporation.

Note: All the above mentioned posts are operated in rotating shift.

Qualification & Experience: The prescribed qualification from Govt. recognized Indian university/Institute as a **regular student** and the required minimum post qualification experience as on **30/04/2011** for each post is given below.

SNo.	Post	Qualification	Minimum post qualification Experience As on <u>30/04/2011</u>
1	Assistant Chemist	B.SC (H) in chemistry.	4 years experience in a reputed chemical industry preferably in petrochemical /Hydrocarbon sector. Should have hands on experience on UV visible spectro photometer, AAS, GC, HPLC etc
2	Jr. Engg. Asstt-IV (F&S)	Matric (Preferably B.Sc with Phy., Chem. & Math) with Sub-Officer's course from NFSC-Nagpur or any equivalent course of same duration with HMV Driving License.	Two years experience in Fire Service in Petroleum/Petrochemical/ Fertilizer or other large scale Industries.
3	Jr. Engg. Asstt-IV (Mech-CC)	3 yrs Diploma in Mechanical Engineering or Matric with ITI in fitter trade	<u>Essential:</u> For Diploma holders min 1 yr. experience & for ITI min two years experience in carrying out <u>Rigging or Fitting</u> activities related to maintenance of rotary equipments such as compressors, Gas/steam turbines, pumps .

			Candidates also possessing Experience on stationery equipments such as boilers, heat exchangers, column vessels, piping, valves and tanks etc. in a petroleum / petrochemical/ fertilizer companies and large thermal power plants will be given preference.
4	Materials Assistant-IV	<p>Essential: Diploma in Mechanical/Electrical Engg from Govt. recognized institute/College</p> <p>Desirable: Diploma in materials management from Govt. recognized institute/College</p>	Two years relevant post Qualification experience in operation or maintenance of an industry or of handling various types of materials used in an industry of repute.

AGE LIMIT:

- Minimum 18 years and maximum 26 years as on **30/04/2011** (Relaxable by 5 years for SC/ST and 3 years for OBC candidates for the posts reserved for them). Age relaxation applicable for Ex-Serviceman/PWD as per Govt. directives.

SELECTION METHODOLOGY:

- Selection would be based on written test / trade test and personal interview. The candidates will have to pass successfully through each stage of the selection process including medical fitness for being adjudged suitable for selection.
- Filling up of vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled due to unsuitability/insufficient number of candidates.

CONCESSIONS/RELAXATION:

- In case of candidates who have successfully completed Apprenticeship training under Apprentices Act 1961 and Apprentices (Amendment) Act 1973 in the relevant discipline & area of Training, requisite experience would be condoned to the extent of apprenticeship period undergone.
- SC/ST/PWD candidates appearing for written test / interview shall be reimbursed second class rail/bus fare by the shortest route as per rules on production of tickets.
- SC/ST/PWD/EXSM candidates are exempted from payment of application fee. Candidates from other categories should enclose a crossed D/D of Rs.100/- (Rs. One hundred only) as application fee (non-refundable) in favour of **Indian Oil Corporation Ltd. payable at SBI, Haldia Refinery Campus Branch. (Branch Code: 7090).** Candidates must write their full name and address on the back side of Demand Draft.
- In the event of non availability of SC/ST Candidates having requisite experience, the same shall be relaxable at the absolute discretion of the competent authority.

GENERAL INSTRUCTIONS:

- Applicants from Govt./Semi Govt./PSU must apply through proper channel
- The period of Experience will be determined as on **30/04/2011**.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect are liable to be rejected.
- One candidate can apply for one post only. Candidates applying for more than one post will not be considered.

Applications in the prescribed format (download from the link) supported by all relevant documents (qualification/experience/age/caste etc.) duly attested by a gazetted officer with latest passport size photograph should be sent by Post/Courier to Chief Human Resource Manager, Indian Oil Corporation Limited, Haldia Refinery, P.O.: Haldia Oil Refinery, Dist.: Purba Medinipur, West Bengal, Pin Code-721 606 latest by 27.05.2011. Candidates should superscribe Advt. No. and Name of the post applied for on the top of the envelope. Applications received after last date shall be summarily rejected. In case of any clarification, please contact Shri TK Pattanayak, Sr. Employee Relations Manager on 03224 – 223223 or Shri Naveen Mugadur, Senior Employee Relations Officer on 03224-223228.

[Click Here to Download application Form](#)