



IndianOil

Indian Oil Corporation Limited

**Recruitment of Graduate Engineers as Officers/ Engineers and Assistant Officers/ Assistant Engineers through GATE-2014**

**Frequently Asked Questions**

Sr No.	Query	Reply
<b>General Queries</b>		
1	How will IndianOil use GATE score?	<p>IndianOil will use GATE-2014 score for short listing of the candidates, who have applied to IndianOil. Further selection process will consist of GD/GT and personal interview.</p> <p>IndianOil will get the GATE-2014 scores directly from GATE authorities. However, GATE authorities gives us score only for GATE qualified candidates. Hence, candidates, who do not qualify through GATE (as per norms decided by GATE authorities) shall not be shortlisted for GD &amp; GT and PI.</p> <p>Only those candidates, who have appeared in GATE-2014 in the relevant disciplines and simultaneously applied in IndianOil would be considered for further selection process in IndianOil.</p> <p>GATE-2014 score will have due weightage in the selection process along with GD &amp; GT and Personal Interview.</p>
2	Does one have to pay separate application fees to IndianOil?	<p><b>No.</b> There is no separate <b>application fee</b> for IndianOil. Candidates requires to pay the requisite fee for appearing in GATE-2014.</p> <p>Details about GATE fees are mentioned in GATE-2014 website. Information about GATE is also available in website of 7 IITs (Bombay, Delhi, Guwahati, Kanpur, Kharagpur, Madras &amp; Roorkee) and also of Indian Institute of Science (IISc),Bangalore.</p>
3	What will be the assignments for Assistant Officers / Assistant Engineers	<p>Please see our detailed advertisement for the position of Assistant Officers/ Assistant Engineers.</p> <p>These are newly introduced positions, in which incumbents will join as regular officers of the Corporation one grade below the Officers/ Engineers.</p> <p>The assignments will predominantly be in managing day to day operations/ business logistics in the Divisions at terminals/ depots/ bottling</p>

		plants/ aviation fuelling stations/ pipelines projects etc.
4	<p>I have applied (or have plan to apply) for the post of Assistant Officers/ Engineers/ Against IndianOil's advertisement published recently in August - 2013 based on GATE-2013 score.</p> <p>Do I have to apply again for the position of Assistant Officers/ Assistant Engineers against this advertisement for recruitment through GATE-2014 score</p>	<p><b>Yes.</b></p> <p>These are two different recruitment exercises.</p> <p>We had advertised positions of Assistant Officers/ Assistant Engineers through our advertisement published in August, 2013, based on GATE-2013 score.</p> <p>GATE-2013 score will be considered for recruitment as per the advertisement of August, 2013.</p> <p>The advertisement now published in September, 2013 is for recruitment of graduate engineers through GATE-2014. We also have advertised for both the positions ie. Officers/ Engineers and Assistant Officers/ Assistant Engineers. Only GATE-2014 score will be valid for this recruitment exercise.</p>
5	<p>IndianOil's advertisement is for Officers/ Engineers and Assistant Officers/ Assistant Engineers. Can I apply for one of the positions?</p>	<p><b>Yes.</b></p> <p>Candidates will have the option for applying for either Officers/ Engineers <b>or</b> Assistant Officers/ Assistant Engineers <b>or</b> for both.</p> <p>However, once on-line application is registered for one of the positions – ie for either for 'Officer/ Engineers' or 'Assistant Officers/ Assistant Engineers', it cannot be modified or altered.</p>
<b>About eligibility</b>		
1	<p>GATE conducts its examination in so many papers. Will scores from all the papers be considered by IndianOil?</p>	<p><b>No.</b> IndianOil will consider GATE-2014 score in 7 engineering disciplines for Officers/ Engineers and 6 for Assistant Officers/ Assistant Engineers which have been advertised. Please see the detail advertisement in IndianOil website <a href="http://www.iocl.com">www.iocl.com</a>.</p>
2	<p>How will a candidate prepare for GATE-2014</p>	<p>Subject-wise syllabus of GATE-2014 is available in GATE-2014 brochure. It can be downloaded from GATE-2014 websites.</p>
3	<p>I am a student of Mechanical engineering. Can I appear in GATE-2014 in some other subject, other than Mechanical Engineering; say Metallurgical Engineering, for recruitment in IndianOil?</p>	<p><b>No.</b> One needs be a graduate engineer in Mechanical Engineering discipline, to be considered for recruitment in IndianOil in Mechanical Engineering discipline.</p> <p>The discipline of engineering in which the candidates graduated/ are graduating requires to be the same for appearing GATE-2014 examination also. Candidates with mismatch in disciplines will be rejected.</p>
4	<p>I am a post graduate with Masters in computer Application (MCA), Am I eligible for applying for the position of Officers/ Engineers?</p>	<p>For the position of Officers/ Engineers, the qualification requirement is 4 year full-time BE/B.Tech from a recognised Indian University/ Institutes. Any candidate with MCA is not meeting eligibility requirement for Graduate Engineers.</p>

5	I appeared in GATE last year. Do I need to write GATE in this year again?	<b>Yes.</b> GATE-2014 score is the only valid score for consideration for recruitment in IndianOil.  Score from GATE-2013 or prior to that will not be considered by IndianOil for its recruitment purpose under this advertisement.
6	I am a student of M.Tech/ passed M.Tech. During my M.Tech admission, I appeared in GATE. Will my previous GATE score be considered by IndianOil?	<b>No.</b> IndianOil will consider only GATE-2014 score. It will not consider any previous GATE score.
7	Is there any upper age limit for appearing in GATE?	<b>No.</b> GATE does not have any upper age limit; but IndianOil has.  General category candidates more than 26 years of age as on 30 <sup>th</sup> June,2014 will not be considered for recruitment in IndianOil. Relaxations in age as prescribed by the Presidential directive of Government of India will be extended to other category candidates.
8	Is there any minimum % of marks requirement for appearing in GATE	<b>No.</b> GATE does not have any % of marks requirement; but IndianOil has. General and OBC category candidates need to secure minimum 65% marks in their qualifying bachelor's degree examination. For other category candidates, it is relaxed to 55%.
9	I have scored more than 65 % marks in my final semester and the same is mentioned on my degree by my Institute, However the total score for all the semester as a whole is less than 60%. Which of the score shall be considered by the Corporation for evaluating my eligibility?	We shall go by the declaration of the institute/ university concerned for % of marks in degree certificate/ final mark-sheet of qualifying degree examination. However, if the institute/ university declares that you have '65% only in your last semester' or a qualifying statement similar to this, and does not provide aggregate CGPA or % then we shall consider the aggregate marks in all semester for calculation of CGPA or % of marks.
10	Is there any physical fitness criteria for appearing in GATE	<b>No.</b> GATE does not have any physical fitness criteria; but IndianOil has. The candidates wanting to appear GATE for recruitment in IndianOil only must see the pre-employment medical fitness standard of IndianOil before proceeding with the GATE application process.
11	I am writing GATE only for recruitment in IndianOil. If I want to change my GATE examination venue or want to correct a mistake in GATE form or if I face difficulty in downloading my GATE admit card with registration number, whom should I get in touch with?	You have to get in touch with GATE authorities. IndianOil does not have any control on conducting GATE examination. Anything pertaining to GATE-2014 examination requires to be dealt with GATE-2014 authorities only. The procedure is enumerated in GATE-2014 bulletin, available on GATE-2014 website. IndianOil's interaction with GATE is limited to getting the scores of the candidates appeared in relevant engineering disciplines advertised by IndianOil.
12	Can I apply to IndianOil before I download GATE-2014 admit card.	<b>No. GATE-2014 admits card will have your GATE-2014 registration Number. You have to apply to IndianOil with GATE-2014 registration</b>

		<p><b>number. Otherwise we shall not be able to retrieve your GATE score.</b></p> <p><i>Please note that, in previous years, a number of candidates have lost their opportunities for appearing in further selection process ie Interview and GD/GT because they mentioned their <u>GATE Registration number incorrectly</u> while applying in IndianOil. IndianOil does not have any other way to track down a candidate and retrieve his/ her score from database provided by GATE authorities, other than correct GATE registration number. Hence, all candidates are advised to be doubly sure that they are entering the right GATE- 2014 while applying in IndianOil</i></p>
13	Can I apply to IndianOil after appearing the GATE-2014 examination (after online examination get over on 2 <sup>nd</sup> March 2014)	<b>No.</b> On-line application module of IndianOil will be closed on 2 <sup>nd</sup> March 2014, last day of on-line examination by GATE-2014.
<b>About on-line application process</b>		
1	I do not have a printer attached to my PC which I am using for filling-in online application. Can I take print out of my application later after I submit the same on-line?	<b>Yes.</b> You can retrieve your application later and take printout. However, you have to store your unique application ID number and GATE registration number safety for retrieving the same.
2	After submitting the application on-line, can it be viewed again?	<b>Yes.</b> It can be viewed but no changes in application once submitted can be carried out.
3	Can any information submitted at the time of on-line application be changed?	The online application should be filled-in very carefully taking into account all the instructions. It is to be reviewed carefully before submission. Once the application is finally submitted, no change in any field will be permitted
4	Where the university does not give percentage and only gives letter grades/CGPA/OGPA, how to fill-in the % of marks in the on-line application	The grade/CGPA should be converted into % as per conversion formula applied by the Institute/ University for awarding class/ division. In case of non availability of any such formula, IndianOil will have liberty to convert that into % by applying its own procedure as it will consider right.
5	I am not sure whether I fulfil the criteria for getting benefit under OBC category. What do I do?	<p>The onus of proving that you are eligible to get the concession for belonging to OBC (non-creamy layer) rests on you. Couple of suggestions:</p> <ol style="list-style-type: none"> <li>a. Checkout the latest central list of OBCs published by the National Commission for Backward Classes (NCBC). The relevant link is <a href="http://ncbc.nic.in/backward-classes/index.html">http://ncbc.nic.in/backward-classes/index.html</a>. For getting the benefit of reservation, the caste/ sub-caste/ community essentially has to be in central list. If the caste you belong to appears in a state list but not in the centralist, you are not eligible for getting the reservation benefits</li> </ol>

		<p>b. Be very sure that you do not belong to creamy layer. Your OBC certificate must have a clear mention that you belong to non-creamy layer.</p> <p>c. OBC certificate has to be as per proper format prescribed by Govt.of India. In case your certificate is too old and not as per format, please gets a new one issued by a competent authority.</p> <p><i>At the time of verification of the caste certificate at our end, at the time of recruitment or at any stage after that, if it is found out that the candidate has obtained reservation benefits by submitting, false/ incorrect certificate/information; he would not be considered in further selection process/ be terminated from the service of IndianOil immediately.</i></p>
6	Who is entitled for relaxation/concessions admissible to People with Disabilities (PWD) candidates	<p>Persons with disability of 40% or more will get the benefits admissible to PH candidates. It is necessary to have a valid disability certificate issued by the medical board constituted for the purpose and duly countersigned by the medical superintendent/ CMO/ Head of hospital.</p> <p>Candidates whose degree of disability is less than 40% are not entitled for any concessions admissible to PH candidates</p>
7	My name on GATE Application is mentioned as Gupta S K while in my Class X pass certificate the same has been mentioned as Sunil Kumar Gupta. Please advise how should I fill in my name while applying for IndianOil?	<p>One has to essentially mention the same names in your GATE application and application to IndianOil. In case, there is a mismatch in names (including the way it is written), in GATE/ IOC application with that of a document like Class X/XII/ graduation mark-sheet the onus will be on the candidate to establish that both the persons are same. If IOC is not satisfied with the explanation/ proof provided, the candidature will be rejected.</p>
8	Where should I mail my complete application form with photograph affixed?	<p>There is no need to mail the completed application after affixing photograph. One will require to bring this application, if he is called for personal interview/ GD/GT</p>
9	Is there anyway to apply off-line	<p>No! There is no way to apply off-line. One has to apply on-line and the module will remain opened till 2<sup>nd</sup> March, 2014.</p>
10	How can I communicate with IndianOil, if I have any specific query?	<p>We have a two tire process for this. First, please call on the telephone numbers, given on your on-line application module. Most of the queries will be addressed at this level. In case you have queries, which cannot be replied by help-line or if their reply is not satisfactory, you may write to <a href="mailto:recruit2014@indianoil.in">recruit2014@indianoil.in</a>.</p>