

**APPLICATION FORM – IOCL  
MARKETING DIVISION  
(USE CAPITAL LETTERS, LIMIT INFORMATION TO BOXES ONLY)**

Advertisement No. :

Affix Small size  
photograph  
3 X 3.5 cms

1. Post :	Jr. Business Assistant (Gr. III)	<input type="checkbox"/>
applied	Jr. Operator (Gr. I)	<input type="checkbox"/>
for	Jr. Chargeman (Gr. III)	<input type="checkbox"/>

(Tick the appropriate box. – **ONLY ONE POST CAN BE APPLIED FOR BY ANY CANDIDATE, APPLYING FOR MORE THAN ONE POST WILL RESULT IN DISQUALIFICATION**)

2. Category (Please tick) :	SC	ST	OBC	GEN	(Please tick if Applicable)	EXS	OH	VI	HI
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please ensure that Caste Certificate is valid for the State for which applying under Reserved Category.

3. Do you want to use the services of scribe : Yes  No

4. State for which applying

5. Name :

6. Mailing Address

PIN CODE

7. State of Domicile :	<input type="text"/>
8. E-Mail ID (if available) :	<input type="text"/>
9. Parent's / Spouse's Name :	<input type="text"/>
10. Contact No. (Tel./Cell No.)	<input type="text"/>

11. Date of Birth

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Age as on 01.02.2011

Year	Month	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

13.

Qualification: (Academic, Technical, Professional and computer related, if any)	Duration of Course (In years)	% of marks obtained	Month and Year of passin g	Name of University/ Institute	Subjects

\* Attach additional sheet if required

NOTE: - Please attach attested copies of Certificates/Testimonials with the application (see list of documents at the end) \*\*.

14. Post Qualification Experience: (Other than Apprenticeship Period/training)

Name of Company Organization where working/worked	Duration of Experience		Number of		Type of assignments handled/specific nature of work/duty performed ***
	From date	To date	Years	Months	

\*\*\* (attach additional sheets if needed)

15. Name of the city where you will give Written Test :

It is necessary that the candidate appears for written test from the city of the state for which he/she is applying. e.g. A candidate appearing for Madhya Pradesh or Chhattisgarh has to necessarily appear from Bhopal.

List of cities where written test will be held - New Delhi (for NCR & Haryana), Chandigarh (for Punjab, Himachal Pradesh and J&K), Jaipur, Lucknow, Patna, Guwahati (for Assam, Arunachal Pradesh, Manipur, Nagaland, Mizoram, Tripura, Meghalaya), Bhubaneswar, Kolkata (for West Bengal, Sikkim, Andman&Nicobar), Mumbai (for Maharashtra, Goa, Dadra & Nagar Haveli), Bhopal (for Madhya Pradesh & Chhattisgarh), Hyderabad, Bangalore, Cochin, Chennai.

16. Name of the city where you will give Trade Test  
(Only if applied for post of Jr. Business Assistant  
& subjected to qualifying in written test)

List of cities where trade test& interview will be held- New Delhi, Kolkata, Mumbai, Chennai

17. Name of the city where you will give Personal Interview  
(List of cities as per item no. 16 above)

18. Application Fee particulars:

DD No.  Branch, Code No. & Name of issuing Bank

Date of issue  Name of Drawer Bank

Amount `

19. Employment Exchange Registration No. (If any)

Name of the Employment Exchange

Name of the State

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in this application form is false or incorrect or I do not meet the prescribed eligibility criteria, my candidature/ appointment is liable to be cancelled.

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Signature: \_\_\_\_\_

\*\*List of Documents : 1. Proof of Age 2. Education Qualification 3. Experience Certificate  
4. Caste Certificate 5. NOC in case working with Govt./Semi-Govt./PSU/Autonomous Bodies.