



**INDIAN OIL CORPORATION LTD.**  
**(Refineries Division)**  
**PANIPAT REFINERY & PETROCHEMICAL COMPLEX**

- On-line registration of application commences from **27.09.2014** and closes on **11.10.2014**.
- The link to the on-line registration of the application has been hosted in our website [www.panipatrefinery.in](http://www.panipatrefinery.in)
- The Written Test/Trade Test/ Personal Interview is likely to be held in the month of November/December 2014.

## **Requirement of Experienced Non-Executive Personnel**

Indian Oil Corporation Limited the largest commercial undertaking in India and a Fortune “Global 500” company requires bright, result oriented experienced personnel with initiative and enterprise for its Panipat Refinery Complex including integrated Paraxylene and PTA complex and Naphtha Cracker Petrochemical Complex.

**On-line Applications** are invited from bright, young and energetic persons of Indian Nationality for the following posts in the pay scale of Rs.11,900-32,000/-:

<b>S. No.</b>	<b>Name of Post (#)</b>	<b>Code No.</b>	<b>Likely Vacancy \$</b>	<b>Qualification</b>	<b>Area of Experience ( As on 31.10.2014) (Including Apprenticeship &amp; training period)*</b>
1.	Junior Engineering Assistant – IV (Fire & Safety)+	118	03	Matric plus Sub-Officers’ Course from NFSC-Nagpur or from other recognized institute with <b>Heavy Vehicle Driving License</b> .  <b>Physical Standard:</b> Height :165 cm, Weight:50 kg, Chest: Normal- 81 cm, Expanded- 86.5 cm. Eyesight normal without glasses, free from knock knee, Flat feet, squint eyes and stammering.	<b>Minimum one year</b> experience of working in Fire & Safety set-up of handling fire fighting equipments, Fire water net-works, related communication systems, emergency handling, Fire Fighting, Operation of Fire Tenders/pump house etc. in Petroleum Refinery/Petrochemical/Chemical/Fertilizer/Gas Processing/large industrial units.
2.	Junior Engineering Assistant – IV (Instrumentation)	119	02	3 years Diploma in Instrumentation/ Instrumentation & Electronics/ Instrumentation Control.	<b>Minimum one year</b> experience in Maintenance of modern instrumentation control systems like DCS, PLC with electronic field instrumentation, Control valve, Smart positioners, loop configuration, on line analyzers condition monitoring in modern Chemical/Petroleum Refinery/Petrochemical/Fertilizer/Power Plants/Oil & Natural Gas exploration companies/large industrial units.

3.	Junior Engineering Assistant – IV (Power & Utilities - O&M) +	120	04	3 years Diploma in Electrical Engineering.	<b>Minimum One Year</b> experience in maintenance and operation of modern electrical systems such as high, medium and low voltage electrical power distribution equipment viz. HT/LT switchgear, transformers, motors, generators, protection systems, UPS, DC systems, lighting, cabling, earthing etc. in Petroleum Refinery/ Petrochemical/large industrial units.
4.	Junior Engineering Assistant – IV (Power & Utilities- B&A) +	125	20	3 years Diploma in Mechanical or Electrical Engineering with 2 <sup>nd</sup> class Boiler Competency Certificate.  OR  B.Sc.(PCM)	<b>For Diploma Holders minimum one year</b> experience in operation/maintenance of Industrial Boiler/Heat Recovery Steam Generator in Petroleum Refinery/Petrochemical/ large industrial units.  <b>For candidates with B.Sc.(PCM), three years Apprenticeship training in Boiler Attendant Trade</b> under the Apprenticeship Act.
5.	Junior Engineering Assistant – IV (Power & Utilities)+	126	09	3 years Diploma in Mechanical or Electrical Engineering.	<b>Minimum one year</b> experience of working in DM plant, Industrial Air Compressor, Steam Turbine, Gas Turbine, Cooling Tower operation, Raw Water Treatment Plant in Petroleum Refinery/ Petrochemical /large industrial units.
6.	Junior Engineering Assistant -IV (Mechanical- Fitter cum-Rigger)	121	07	3 years Diploma in Mechanical Engineering  OR  Matric with ITI in Fitter Trade	<b>Minimum one year experience for Diploma holders and two years experience for candidates with ITI qualification</b> in maintenance of rotary equipment like Compressors, Gas /Steam turbines, Pumps etc. and Stationary equipment like Boilers, Heat Exchangers, Columns, Vessels, Piping etc., Mechanical seals/Dry gas seals, bearings (journal/anti friction), safety valves in Petroleum Refinery Petrochemical /large industrial units.
7.	Junior Engineering Assistant -IV (Production) +	123	20	3 years Diploma in Chemical / Refinery & Petrochemical Engineering  OR  B.Sc. (Maths, Physics , Chemistry or Industrial Chemistry)	<b>Minimum One year</b> experience in operation of Pump House, Fired Heater, Compressor, Distillation Column, Reactor, Heat exchanger etc. in Petroleum Refinery/Petrochemical/ Fertilizer/Heavy Chemical/ Gas Processing Industry.
8.	**Jr. Quality Control Analyst +	124	09	B. Sc. with Chemistry  OR  M.Sc.(Chemistry)	Minimum one year experience in handling state of the art instruments viz. HPLC, XRF, WDXRF, GC, ICAP, AAS, Auto Analyzers D-86/1160 and flash points etc. in Petroleum Refinery/ Petrochemical/ Gas Cracker /large industrial units.

**Note :**

\$ No. of vacancies indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of the management and in compliance with the Presidential Directives on reservation at the time of appointment.

\* **For Post Code 123, apprenticeship/training period only in Petroleum Refinery/ Petrochemicals will be considered.**

+ Positions are operated in rotating shift. The Other positions are normally operated in day shift but the incumbents are likely to observe rotating shift duty depending upon work exigencies.

# **Graduate Engineers will not be considered for any of the above posts.**

\*\* **For Post Code 124, Persons with Disability (OH & HH) can apply.**

Besides Basic Pay and Industrial pattern of DA, the other allowances / benefits include HRA/subsidized housing accommodation (as per availability), Medical Facilities, Productivity/ Performance Related Pay, Gratuity, Contributory Provident Fund, Employees Pension Scheme, Group Savings Linked Insurance, Group Personal Accident Insurance, Leave Encashment, Leave Travel Concession/LFA, Contributory Superannuation Benefit Fund Scheme, House Building Advance, Conveyance Advance/Maintenance Reimbursement, Children Education Allowance etc., as per rules.

**Eligibility criteria and other details for all posts:**

**Qualification and Experience:** The prescribed qualification (**full time**) from **recognized** Indian Institute/University/Board as a **regular student** and the required **post qualification experience** as mentioned above.

**Age limit:** Minimum 18 years and Maximum 26 years as on **31.10.2014** for post code **118 & 119**. Relaxation in age by **five** years for SC candidates for post code **121, 123, 124, 125 & 126** and **three** years for OBC candidates for post code **120, 121, 123, 124, 125 & 126**. Age relaxation for Ex-Servicemen (EXSM) as per Govt. directives.

For Post Code **124**, relaxation in age by **ten years** for Persons with Disability candidates (OH & HH candidates can apply only for Post Code **124**). Age relaxation for Ex-Servicemen (EXSM) as per Govt. directives.

Candidates who have completed Apprenticeship training in the relevant trade either from IOCL Refineries or from other industrial establishments under the Apprentices Act 1961/ Apprentices(Amendment) Act,1973 will be given age relaxation to the extent of the period for which the apprentice had undergone apprenticeship training. If the period of Apprenticeship training is considered as experience, additional age-relaxation will not be allowed.

**Percentage of Marks:**

**For Post Code 118, 119 & 120, 60 % marks in aggregate for Gen, OBC, SC & ST Category.**

**For Post Code 121, 123, 125 & 126, 60 % marks in aggregate for Gen/OBC/ST category and 55% marks in aggregate for SC category.**

**For post code 124, B.Sc.(Chemistry) with 60% marks in aggregate for General/OBC/ST category and 55% marks for SC/PWD candidates or M.Sc.(Chemistry) with 55 % marks in aggregate for Gen/OBC/ST, 50% marks for SC/PWD candidates.**

**Concessions/Relaxation:**

1. Reservation of Posts for SC/OBC(Non-Creamy Layer)/PWD/EXSM candidates and relaxations thereof as per Govt. Directives.
2. The percentage of marks is relaxable for SC/PWD candidates as mentioned above.

3. SC/ST/PWD candidates called for written test/ trade test/interview will be reimbursed single IInd class railway fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route on production of ticket, provided the distance is not less than 30 Kms.
4. SC/ST/PWD/EXSM candidates are exempted from payment of application fee.

**Selection Methodology:** The selection methodology will comprise Written Test, Trade test wherever applicable and Personal Interview of short listed candidates. The candidates will have to pass through each stage including medical fitness successfully for being adjudged as suitable for selection. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials, experience etc.

#### **General Instructions:**

1. Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before submission of on-line application.
2. For the un-reserved posts, SC/OBC candidates shall be considered under General standard of merit and no relaxation in age, qualification, experience etc. shall be extended to them.
3. For claiming the benefit of OBC category, the candidate should submit a certificate as per the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel and Training in the Government of India OM No. 36012/22/93-Estt. (SCT) dated 08-09-1993. Candidates belonging to OBC category but falling in creamy layer and thus not entitled to OBC reservations should indicate their category as "GENERAL" provided they meet the age criteria specified for general category candidates.
4. Candidates presently employed in Govt. Departments / PSUs/ Autonomous Bodies will be required to submit '**NO OBJECTION CERTIFICATE**' at the time of written test and personal interview and '**RELEASE ORDER**' from the employer at the time of joining.
5. Application other than on-line shall not be accepted.
6. General and OBC candidates are required to attach with on-line application a crossed Demand Draft of Rs.100/- (Rs. One hundred only) as application fee (non-refundable) in favour of **INDIAN OIL CORPORATION LTD., payable at SBI Baholi, Panipat (Branch Code- 8706)**. No other mode of payment is acceptable. The demand draft along with a copy of the on-line application print out is to be brought at the time of written test/trade test/interview failing which the candidature shall be rejected. Candidate must write name, address, post code at the reverse of the demand draft.
7. A candidate can apply for one discipline only. Candidates applying for more than one discipline shall not be considered.
8. Canvassing in any form is liable to render the candidate ineligible for any of the above posts.

#### **Requirement before filling on-line application form**

1. The candidate must have an active email ID which must be valid for at least for six months as all future communication with candidates will take place only through email.
2. The candidate should have the relevant documents /certificates pertaining to age/qualification caste, experience, demand draft (if required) etc. ready before applying on-line.

#### **How to Apply**

1. Candidates meeting the above prescribed eligibility criteria may visit our website [www.panipatrefinery.in](http://www.panipatrefinery.in) and apply on-line between **27.09.2014 to 11.10.2014**. Incomplete on-line applications or on-line applications received after the due date will be rejected.

2. After successfully applying/registering on-line applications, the candidate must take a print out of the filled in on-line application form, affix a recent passport size photograph, sign at the specified place and produce the same at the time of written test/trade test/interview. Copies of certificates pertaining to age, qualification, caste, experience, demand draft (where applicable) etc. must be attached along with the print out of the on-line application form. Original certificates are also required to be brought at the time of written test /trade test/interview for verification. The exact date, place and time of the written test /trade test/interview will be intimated by email to the eligible candidates.
3. The written test/trade test/personal interview is likely to be held in the month of November/December 2014. The exact date, place and time will be communicated by email only.
4. For any clarification(s), you can contact on Phone No. 0180-2522043/0180-2522048 or email to [sahoomamta@indianoil.in](mailto:sahoomamta@indianoil.in)/[mehradk@indianoil.in](mailto:mehradk@indianoil.in)

**PR/P/33(2014)**