



INDIAN OIL CORPORATION LIMITED
(Refineries Division)
PARADIP REFINERY PROJECT, PARADIP

Advertisement No. PDRP/HR/01/Rectt-13

Indian Oil Corporation Limited, the largest commercial undertaking in India and a Fortune "Global 500" company requires result oriented personnel with initiative and enterprise for its Grass root Refinery at Paradip, Odisha. Applications are invited from candidates with prescribed qualification and minimum one year of post qualification experience (as on **31/08/2013**) indicated against each position.

Post Code	Post	Discipline	Pay Scale	No. of vacancies	SC	ST	OBC (Non Creamy Layer)	UR
1	Jr. Engg Asstt-IV (Production)	Chemical	Rs.11,900-32,000/-	54	8	12	6	28
2	Jr. Engg. Asstt-IV (P&U-O&M)	Electrical	Rs.11,900-32,000/-	10	2	2	1	5
3	Jr. Engg. Asstt-IV (P&U-O&M)	Mechanical / Electrical	Rs.11,900-32,000/-	11	2	2	1	6
4	Jr. Engg. Asstt-IV (Mechanical Maintenance)	Mechanical	Rs.11,900-32,000/-	9	1	2	1	5
5	Jr. Engg. Asstt-IV (Instrumentation Maintenance)	Instrumentation	Rs.11,900-32,000/-	6	1	1	1	3
			Total	90	14	19	10	47

The indicated number of vacancies may either increase/decrease at the discretion of Management.

Note: All the above mentioned posts are operated in rotating shift.

Qualification & Experience: The prescribed qualification from Govt. recognized Indian university/Institute as a **regular full time course** and the required %age marks, experience as on **31-08-2013** for each post is given below.

Post code	Post	Essential Qualification & Experience
1	Jr. Engg Asstt-IV (Production) Discipline-Chemical	3 years Diploma in Chemical Engineering / BSc (Physics, Chemistry or Industrial Chemistry & Mathematics) with minimum 60% marks in aggregate with minimum one year experience in operation in a Petroleum Refinery / Petrochemicals / Fertilizer plants.
2	Jr. Engg. Asstt-IV (P&U-O&M) Discipline-Electrical	3 years Diploma in Electrical Engineering with minimum 60% marks in aggregate with minimum one year experience in operation / maintenance of Generators/Distribution Sub Stations (LT & HT at 0.4 KV & 6.6 KV level or above respectively)/ Maintenance of HT/LT Switch gears (PCC/MCC)/ Transformers/ Motors/ ACBs/ VCBs/UPS/ Battery Chargers/ Variable speed drives/ protective relays including electromagnetic/Static/Numerical relays in Petroleum Refinery/ Petrochemical/ Heavy engineering / Fertilizers / Power Plants.
3	Jr. Engg. Asstt-IV (P&U-O&M) Discipline- Mechanical / Electrical.	3 years Diploma in Mechanical or Electrical Engineering and Boiler competency certificate (1 st class or as may be applicable under the respective State Boiler Rules) with minimum one year experience in operation of Thermal power station (Boilers, HRSGs, Gas Turbines, Steam Turbines, Air compressors, DM Plant / RO Plant, Fire water pump house) in Petroleum Refinery / Petrochemical/ Heavy engineering / Fertilizers/ Power Plants.
4	Jr. Engg. Asstt-IV (Mechanical Maintenance) Discipline – Mechanical.	3 years Diploma in Mechanical Engineering with minimum 60% marks in aggregate with minimum one year experience in maintenance / overhauling of rotary equipments such as Compressors, Gas / Steam Turbines, Pumps, Mechanical Seals / Dry gas seals, Bearings (Journal / Anti-friction), Safety valves, etc; in a Petroleum Refinery / Petrochemical / Heavy engineering / Fertilizers/ Power Plants.

5	Jr. Engg. Asstt-IV (Instrumentation Maintenance) Discipline- Instrumentation	3 years Diploma in Engineering in Instrumentation / Instrumentation & Electronics / Instrumentation Control with minimum 60% marks in aggregate with minimum one year experience in Maintenance of Modern instrumentation control system like DCS, PLC with electronic field instrumentation, loop configuration, condition monitoring, cabling, earthing etc., in a Petroleum Refinery / Petrochemical / Fertilizer company. Candidates conversant with installation, testing & commissioning of Instrumentation Control systems in modern petroleum and petrochemical industries will have added advantage.
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Note : Candidates possessing professional qualifications such as BE or equivalent, MBA or equivalent or MCA shall not be considered for the above notified posts.

AGE LIMIT:

- Minimum 18 years and maximum 26 years (relaxable by 1 year for candidates having requisite experience upto 2 years & relaxable by 2 years for candidates having experience of 2 years or more) as on **31-08-2013** (Relaxable by 5 years for SC/ST, 3 years for OBC, for the posts reserved for them). Age relaxation applicable for Ex-Serviceman as per Govt. directives.

PAY & PERKS:

- In addition to the Basic Pay, D.A., HRA and other benefits like Provident Fund, Employees' Pension Scheme under PF, Gratuity, Company Quarters, Children Education Allowance, LTC / LFA, medical benefits, productivity / performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, Post Retirement Medical Attendance benefits etc. shall also be admissible as per the rules of the Corporation.

SELECTION METHODOLOGY:

- Selection would be based on written test / trade test, wherever applicable and personal interview. The candidates will have to pass successfully through each stage of the selection process and pre-employment medical fitness for being adjudged suitable for selection.
- Filling up of vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled due to unsuitability/insufficient number of candidates.
- The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials.

CONCESSIONS/RELAXATION:

- **Minimum qualifying marks for SC/ST candidates is pass mark in the relevant Degree/Diploma examination.**
- SC/ST candidates appearing for written test / interview will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.
- SC/ST/ EXSM candidates are exempted from payment of application fee.

GENERAL INSTRUCTIONS:

- Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before submission of on-line application.
- **Training period shall not be counted towards experience.**
- For claiming the benefit of OBC category, the candidate should submit a latest caste certificate in the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training in the Government of India OM No. 36012/22/93-Estt. (SCT) dated 8.9.1993. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Accordingly such candidates may choose to apply for the positions provided they meet the age criteria applicable to UR candidates and indicate their category as "UR". Indian Oil Corporation (Paradip Refinery) being a Central Public Sector Undertaking, only those communities that are mentioned in the common list of OBC prepared by Central Government shall be treated as OBC for the purpose of reservation.
- Applicants from Govt. /Semi Govt. /PSU will be required to submit their application through proper channel (after on line application) and produce "No Objection Certificate" at the time of written test/ trade test and personal interview and release order from the employer at the time of joining.
- **The candidate must have the prescribed qualification, experience and age as on 31-08-2013.**

- OBC & General candidates are required to attach a crossed Demand Draft of Rs.150/- (Rs. One hundred fifty only) as application fee (non-refundable) in favour of **Indian Oil Corporation Ltd. payable at State Bank of India, Paradeep Branch (Branch Code: 003945, IFSC Code : SBIN0003945)** along with a copy of the on-line application print out. Candidates must write their full name and address on the back side of Demand Draft.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect shall be rejected.
- One candidate can apply for one post only. Candidates applying for more than one post will not be considered and their application will be rejected.
- The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the recruitment process etc. No enquiry / correspondence will be entertained in this regard.
- At any stage of the recruitment processes if it is found that the candidate has furnished false or incorrect information then the candidature / appointment of the candidate is liable to be cancelled.

Requirement before filling on-line application form

- The candidate must have an active email ID which must be valid for atleast six months as all future communication with candidate will take place only through email.
- The candidate should have the relevant documents/certificates pertaining to age, qualification, caste, experience if any, demand draft (if required) etc. ready before applying on-line.

How to Apply

- Candidates meeting the above prescribed eligibility criteria may visit our website **www.paradiprefinery.in** and **apply on-line from 26-08-2013 to 16-09-2013**. Incomplete on-line applications or on-line applications received after the due date will be rejected. Only online applications will be accepted.
- After successfully applying/registering on-line application, the candidate must take a print out of the filled in on-line application form, along with all supporting documents and send it by ordinary post to **Indian Oil Corporation Limited, Paradip Refinery Project, Post Box No. 145, General Post Office(GPO), Bhubaneswar-751001. The last date of receipt of printout of online application form along with supporting documents is 25-09-2013**. Application received after last date **shall be summarily rejected**.
- Canvassing in any form is liable to render the candidate ineligible for any of the above posts.
- Queries, if any, may be addressed to the following e-mail id : **pdrp-recruitment@indianoil.in**

LAST DATE OF SUBMISSION OF ONLINE APPLICATION : 16-09-2013.
LAST DATE OF RECEIPT OF PRINTOUT OF ONLINE APPLICATION
FORM ALONG WITH SUPPORTING DOCUMENTS : 25-09-2013.