

MATHURA REFINERY

Indian Oil Corporation Limited is the largest commercial undertaking in India and a Fortune's "Global 500" Company with a Global ranking of 135. Indian Oil's Mathura Refinery is a Modern Public Sector Refinery with state-of-the-art technology. The company invites application for the following posts.

Name of the post	Minimum Essential Qualification Requirement	Minimum Essential Experience
Technician IV (Mechanical Maintenance) / Technician IV (Electrical) / Technician IV (Instrumentation)	For Technician IV (Mechanical Maintenance) 3 years Diploma in Mechanical Engineering or Matric with ITI (fitter / mechanic / machinist trade) from a recognized University / Institute with minimum 60% marks. The requirement of percentage for SC/ST may be relaxed to minimum 55%. For Technician IV (Electrical) 3 years Diploma in Electrical / Electronics Engineering or Matric with ITI (Electrical or Electronics Trade) from a recognized University / Institute with minimum 60% marks. The requirement of percentage for SC/ST may be relaxed to minimum 55%. For Technician IV (Instrumentation) 3 years Diploma in Instrumentation / Electronics Engineering or Matric with ITI (Instrumentation / Electronics trade) from a recognized University / Institute with minimum 60% marks. The requirement of percentage for SC/ST may be relaxed to minimum 55%. Graduate Engineers will not be considered	For Technician IV (Mechanical Maintenance) : 2 years min. for diploma holders & 3 years min for Matric with ITI, as on 01.07.07, in Mechanical Maintenance of large Chemical Plant like Petroleum Refinery / Fertilizer / Petrochemical Complex. Knowledge of Rotary Equipment maintenance like pumps / compressors / turbine, alignment, vibration monitoring, operation & use of hydraulic / pneumatic tools etc.* For Technician IV (Electrical) : 2 years min. for diploma holders & 3 years min for Matric with ITI, as on 01.07.07, in operation of Generation / Distribution of Sub station comprising of both HT and LT at 0.4 and 6.6 KV level; and/or maintenance of HT/LT Switchgears (PCC & MCC), Transformers, Motors, Starters, Storage Batteries, Battery chargers, UPS etc.* For Technician IV (Instrumentation) : 2 years min. for diploma holders & 3 years min for Matric with ITI, as on 01.07.07, in maintenance of Electronic Instruments of a large Chemical Plant like Petroleum Refinery / Fertilizer / Petrochemical Complex. Knowledge of layout / Installation standard / Cable schedule / wiring diagram / Impulse piping / Cu-tubing / Fluid Pressure / Temperature / Level Inst. / Control valve is essential.* * Experience should be post qualification excluding training and apprenticeship period, if any.
No. of vacancies		
14** (08-UR, 03-SC & 03-OBC)		

** The vacancies and reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of appointment.

Description of duties : Working in shift with Jobs pertaining to maintenance of equipments of the Refinery, unit equipment monitoring and operation, sampling, co-ordination with control room and other allied jobs assigned from time to time.
Desirable Experience : **For Technician IV (Mechanical Maintenance)** Work experience of latest maintenance techniques.
For Technician IV (Electrical) Working knowledge of Plant Paging System, Smoke Detection System, Wireless Sets, Amplifiers, Telephone Sets etc. Operation and maintenance of Electronic Telephone Exchanges, maintenance of Electronic Meters, Electromagnetic and Static Relay, Centre A/C system etc.
For Technician IV (Instrumentation) Work experience of DCS / PLC & Analyzer.
Pay Scale & Emoluments : Above posts are in Salary Grade IV in pay scale of Rs. 5400 - 10850/-. In addition to the Basic Pay, DA and HRA, other benefits like PF, Gratuity, LTC, liberalised medical benefits, productivity / performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, post retirement medical benefits, Employees' Pension Scheme under PF, company quarters, children education benefits etc. according to the rules of the corporation shall also be admissible. At present total monthly emoluments at the minimum of the scale will be Rs. 10,000/- approx.
Age Limit : Minimum 18 years and maximum 32 years on 01.07.07
Concessions/Relaxation : **(1)** Relaxation in upper age limit by 5 years for SC/ST candidates & 3 years for OBC candidates and Ex-servicemen as per rules **(2)** The minimum standard of 60% in qualification is relaxed to 55% for SC/ST. **(3)** Outstation SC/ST candidates called for test/interview will be reimbursed to and fro second class rail/Bus fare by shortest route on production of ticket provided the distance is not less than 30 kms. **(4)** SC/ST candidates are exempted from payment of application fee.
Selection Methodology : The selection methodology will comprise of a written test followed by an Interview of the short listed candidates. Written test and interview shall be conducted at Mathura. Canvassing in any form will be considered a disqualification.
Application Fee : The application should be accompanied with a crossed Demand Draft of Rs. 100/- (Rs. One hundred only) as application fee(non refundable) in favour of **Senior Accounts officer, Mathura Refinery payable at Mathura.**
Money Order, Postal Order, Cash or any other mode of payment shall not be accepted.
General Instructions : (1) Candidates should send their typed/neatly handwritten application on a plain paper (A-4 size) duly signed with date in the prescribed proforma given below. (2) Candidates employed in Govt. Deptt./Public sector organisations should apply through proper channel. (3) Advt. No. and post applied for should be superscribed on the envelope. (4) Candidates should attach photocopies of testimonials (proof of age, education qualification, experience and caste certificate) duly attested by a gazetted officer failing which the applications are liable to be rejected. (5) OBC category candidates should submit a proper caste certificate as per the proforma of Govt. of India, which should, among others specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt.(SCT) dated 8.9.93. (5) Incomplete applications or those not meeting our requirements or those received late shall be rejected. (6) Applications complete in all respects should be sent by **ORDINARY POST ONLY** to **Post Box No. B-30, Civil Lines Head Post Office, Mathura - 281001 (U.P)** so as to reach latest by **5th Nov, 2007**. Please note that applications sent through courier or registered post or in person will not be accepted. The Corporation will not be responsible for any application lost in transit. **Application form can also be downloaded from our corporate website : www.iocl.com**

APPLICATION FORM
(USE CAPITAL LETTERS, LIMIT INFORMATION TO BOXES ONLY)

1. POST A/F

2. CATEGORY (Please tick)

SC

ST

OBC

EXS

GEN

3. NAME

4. Parent's Name

5. Mailing Address

6. State of Domicile

7. Contact Tel. No

8. E-Mail id

9. Date of Birth

Date

Month

Year

10. Age as on 01.7.2007

Affix Small size photograph 3 x 3.5 cms

11. Qualification : (Academic, Technical, Professional and computer related, if any (Class Xth onwards)	Duration of Course (In years)	% of marks obtained	Month and Year of passing	Name of University/Institute/Board	Subjects

12. Post Qualification Experience : (Other than Apprenticeship Period/training)

Name of Company Organisation where working/worked	Duration of Experience		Number of		Type of assignments handled/specific nature of work/duty performed
	From date	To date	Years	Months	

13. Application Fee particulars:

DD No.

Name of Issuing Bank Branch and code no.

Date of issue

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in the application is false or incorrect or I do not satisfy the eligibility criteria, my candidature/appointment is liable to be cancelled.

Date : _____

Place : _____

Signature : _____