**INSTRUCTIONS FOR CANDIDATES**

Candidates provisionally shortlisted for DOCUMENT VERIFICATION are advised to come along with All the Original certificates/ documents along with one set of self of SELF-ATTESTED photocopies of all the documents that have been prescribed as per the advertisement:

The following original documents along with a self-attested copy should be furnished at the time of Document Verification:
- 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
- SC/ST/OBC (NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority.
- Class XII mark sheet issued by the concerned education board/Semester-wise/ year-wise mark sheets of ITI(Fitter) issued by NCVT/SCVT/Graduation/Diploma Engineering
- Class XII/Final ITI(Fitter) certificate issued by NCVT/SCVT/Graduation/Diploma Certificate issued by respective Board/Authority
- Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
- Certificate mentioning the date of publication of result from the Principal of the Polytechnic/School/College/Institute/University from where the candidate pursued his/her Class XII/ITI(Fitter)/Graduation/Diploma course, if applicable.
- Any other Certificate, as specified in the advertisement.

Apart from the specified documents, candidates may submit any relevant documents with respect to various criteria mentioned in our detailed Advertisement.

1. The candidature of the candidates shall only be considered on appropriate submission of all the prescribed documents along with production of the Original documents/ certificates. Also, only the documents submitted by the candidate shall be taken into consideration for checking and basing the eligibility of the candidate.
2. Candidates submitting incomplete documents will be liable for rejection.
3. It may be noted that mere submission of documents does not entitle the candidate for engagement/selection. Candidature of candidates is liable for Rejection at any stage of selection or for Termination during engagement; in case anything contrary to their declaration/submission is found at a later stage.

Candidates are advised to carefully read the “Important Instructions to the candidates for Selection process” specified on the Admit Card/Call Letter.

IMPORTANT: It is requested to carry copy of the Admit Card retained by them along with the ‘Original Photo–Id’ like Passport, PAN Card, Driving license, Aadhaar Card, Voter Id, Bank Passbook for entry in Administration Building.