

# इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियन ऑयल भवन',

जी - ९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५९.

## Indian Oil Corporation Limited

CIN-L23201MH1959GOI011388

Regd. Office : 'IndianOil Bhavan',

G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.

Tel. : 022-26447616 • Fax : 022-26447961

Email id : investors@indianoil.in • website : www.iocl.com



**IndianOil**

A Maharatna  
Company

Secretarial Department

No. Secl/Listing

16<sup>th</sup> October 2019

National Stock Exchange Limited Exchange Plaza, 5 <sup>th</sup> Floor, Bandra -Kurla Complex, Bandra (E), Mumbai - 400051  Trading Symbol: "IOC"	BSE Ltd. 1 <sup>st</sup> Floor, New Trading Ring, P J Tower, Dalal Street, Mumbai - 400001  Scrip Code: 530965
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Dear Sir,

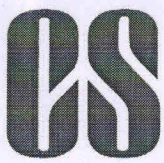
Sub : **Share Capital Audit Report for the quarter ended 30<sup>th</sup> September 2019**

In line with the Circular no. D&CC/FITTC/CIR-16/2002 dated 31-12-2002 issued by SEBI , we are enclosing herewith a Share Capital Audit Report for the quarter ended 30<sup>th</sup> Sept 2019 based on the audit of the records of the Company maintained with our Share Transfer Agent, M/s. Karvy Fintech Pvt. Ltd.

Thanking you,

Yours faithfully,  
For Indian Oil Corporation Limited

  
16/10/2019  
(Kamal Kumar Gwalani)  
Company Secretary



# S ANAND SS RAO

M.Com., LL.B., F.C.S

COMPANY SECRETARY IN PRACTICE

Flat No.511, Kanchanjunga  
Aditya Enclave, Ameerpet,  
Hyderabad – 500038.

Mobile : 092461 53677  
Tele : 040 23738398  
Fax : 040 23738398  
E-mail : anandssrao@gmail.com  
Website : www.anandssrao.com

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT FOR THE QUARTER ENDED 30 09 2019

1. Report for quarter ended	30 09 2019
2. ISIN	INE242A01010
3. Face Value	Rs.10/- each
4. Name of the Company	<b>INDIAN OIL CORPORATION LIMITED</b>
5. Registered Office Address	Indian Oil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai- 400 051
6. Correspondence Address	Indian Oil Bhavan, G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai- 400 051
7. Telephone and Fax Nos.	Tel:26447150/ 26447222 Ext:7528 Fax: 26447961
8. Email Address	investors@indianoil.in
9. Name of the Stock Exchange where the company's Securities are listed :	BSE and NSE
10. Issued Capital Equity	Number of Shares      % of Total Issued Capital
11. Listed Capital (Exchange Wise) – All SEs: (as per company records)	9414158922                      100
12. Held in dematerialised form in CDSL	1621192746                      17.22
13. Held in dematerialised form in NSDL	7776549297                      82.61
14. Physical	16416879                         0.17
15. Total No. of Shares (12+13+14)	9414158922                      100.00

16. Reasons for differences if any ,between (10&11), (10&15), (11&15) NA

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars	No. of Shares	Applied / Not Applied for listing	Listed on Stock Exchange (Specify name)	Whether intimate d to CDSL	Whether intimate d to NSDL	In-principle .approval Pending for Stock Exchange(s) (Specify Names)
NA						

*S Anand*

18. Register of Members is updated (Yes /No)  
If not, updated upto which date

YES

19. Reference of previous quarter with regard to excess dematerialized shares, if any -NIL-

20. Has the Company resolved the matter mentioned in Point No.19 above, in the current quarter?  
If not reason why? -NA-

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay. -NIL-

Total No. of de mat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	-NIL-	-NIL-	-NIL-
Pending for more than 21 days	-NIL-	-NIL-	-NIL-

22. Name, Telephone & Fax No. of  
Compliance Officer of the company

Shri Kamal Kumar Gwalani  
Company Secretary  
Phone No.: 26447528/ 26447222 Ext:7528  
Fax: 26447961

23. Name, Address, Telephone & Fax No.,  
Regn no. of the Auditor

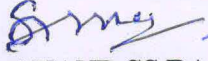
**Auditor of this Report:**  
**S.ANAND S.S.RAO**  
Company Secretary in Practice,  
C.P. No.5687,M.No.FCS 5716  
511, Kanchanjunga Block,  
Aditya Enclave, Ameerpet,  
Hyderabad -500 038  
Phone: (M) 092461-53677  
Phone No:040-237 38 39 8  
Fax No. 040-237 38 39 8

24. Appointment of common agency for share  
registry work (if yes, name and address)

**SEBI Registration No. – INR000000221**  
**Karvy Fintech Private Limited,**  
Karvy Selenium Tower B, Plot 31-32,  
Gachibowli, Financial District, Nanakramguda,  
Hyderabad – 500 032  
Phone No. (91 40) 6716 1500  
Fax No. (91 40) 23420814  
Email ID: [einward.ris@karvy.com](mailto:einward.ris@karvy.com)  
Website: [www.karvyfintech.com](http://www.karvyfintech.com)

25. Any other detail that the auditor may like to provide, (e.g. BIFR Company, delisting from Stock Exchange, company changed its name etc.). Nil

Place: Hyderabad,  
Date: 14-10-2019

  
**S. ANAND SS RAO**  
Company Secretary in Practice  
CP No.5687 / FCS No.5716.

**UDIN number F005716A000062058**

