


(Applicable to candidate as per clause no. 13 of Admit Card)

VENUE CODE No.....

Form No. P-2

 IndianOil Refineries HQ		Name of Post/ Discipline applied for								
REIMBURSEMENT OF TRAVELLING EXPENSES FOR APPEARING IN WRITTEN TEST (For SC/ ST/PH Candidates)		Place and Date of Test								
Name		Roll No.								
Mailing Address		Category SC ST PH								
PIN Code <table border="1" style="display: inline-table; width: 150px; height: 20px; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										
Journey From	Mode of Journey	Train No.	Class & Date of Journey							
To	Rail									
Distance Km	Bus		Ticket/Receipt(s) No.							
Fare for Onward Journey Rs. _____		Remarks: 1. Attach original or photocopy of Tickets / Receipts for proof of journey. 2. Attach photocopy of Caste/Disability Certificate								
Fare for Return Journey Rs. _____										
Total Rs. _____										
Amount in words Rupees _____										
Declaration: 1. I have not claimed the amount from the Government or my present employer. 4. I have not utilized Air/Rail/Bus pass or concessional tickets for the journey. 5. I will return by the same class and mode of journey.										
Signature of Candidate										
FOR USE IN PERSONNEL DEPARTMENT										
Verified the above particulars. Fare of the entitled class limited to journey between _____ to _____ by the shortest route may be reimbursed.										
Signature of Verifying Officer										
FOR USE IN FINANCE DEPARTMENT										
P.C. Voucher No.	Date:	A/c Code:								
Passed for Payment:		A/c Head: Travelling Expenses								
(Amount in words) Rupees: _____		Received Payment								
Asstt. / Acctt.	ACO / SACO	Date	Signature of Candidate							
Please attach bus /train journey tickets										