



Indian Oil Corporation Limited is the largest commercial undertaking in India and the leading Indian Company in Fortune's prestigious 'Global 500' listing. Indian Oil's Mathura Refinery a modern Public Sector Refinery with state of art technology.

Mathura Refinery, invites applications from candidates of Indian Nationality for engagement as Apprentices under Section 8(3A) of the Apprentices (Amendment) Act, 1973 & 1986 in the following discipline are as under :

Code	Designated Trade/ Discipline	No. of Seats #	Reservation #	Duration of Training (Years)	Qualification	Stipend (Per Month)
(11) AOCP	Attendant Operator (Chemical Plant)	15	UR-09, SC-3 & OBC-03	1.5 Years	B.Sc. with Chemistry, Physics and Maths with minimum 60% marks	1 st Year : Rs. 1970/- 2 nd Year : Rs. 2220/-
(12) DP-Chem	Diploma Apprentice- Chemical	10	UR-11, SC-04 & OBC-05	1 Year	3 years Diploma in Chemical Engineering with minimum 60% marks.	Rs. 2530/- per month
(13) DP-EL.	Diploma Apprentice- Electrical	4			3 years Diploma in Electrical Engineering with minimum 60% marks.	
(14) DP-EE	Diploma Apprentice- Electronics	2			3 years Diploma in Electronics Engineering with minimum 60% marks.	
(15) DP-ME	Diploma Apprentice- Mechanical	2			3 years Diploma in Mechanical Engineering with minimum 60% marks.	
(16) DP-IN	Diploma Apprentice- Instrumentation	2			3 years Diploma in Instrumentation Engineering with minimum 60% marks.	

The vacancies and reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of engagement

Important Instructions:-

- The prescribed qualification from Govt. recognized University /Institute as a regular student
- The requirement of percentage marks in qualification is relaxed to minimum 55% for SC/ST candidates, if sufficient nos. of SC candidates with Ist Division is not available
- SC/OBC candidates applying against un-reserved posts shall be considered under general standards and no relaxation in age, qualification marks etc. shall be extended to them.
- The candidate must not have work experience of more than one year.
- The candidate should not have undergone Apprenticeship earlier.
- The cut-off date for reckoning educational qualification, experience, age, domicile etc. shall be **01.07.2013**

Note:-

- **The engagement is for a period of 1/1.5 years on a purely temporary basis. IOCL, Mathura Refinery will not take any liability to absorb any candidate after completion of Apprenticeship Training.**
- **Graduate Engineers will not be considered for any of the above positions**
- **Filling up of apprentices positions is at the discretion of the management based on suitability of the candidates. The decision of the management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection will be final.**

Age Limit: Maximum 23 years as on **01.07.2013 (Date of birth should not be prior to 02.07.1990)**

Concessions/Relaxation: (1) Relaxation in upper age limit by 5 years for SC/ST candidates & 3 years for OBC candidates (2) Outstation SC/ST candidates called for test/interview will be reimbursed to and from second class rail/Bus fare by shortest route on production of ticket provided the distance is not less than 30 kms.

Selection Methodology: The selection methodology will comprise of written test followed by Interview of the short listed candidates. Written test and interview shall be conducted at Mathura. Canvassing in any form will be considered a disqualification.

General Instructions: (1) Candidates should send their typed application on a plain paper(A-4 size) duly signed with date in the prescribed proforma given below. (2) **Advt. No., Discipline Code and Name of Discipline applied for** should be superscribed on the envelope. (3) Candidates should attach self attested photocopies of testimonials (proof of age, education qualification and caste certificate) failing which the applications are liable to be rejected. (4) Candidates belonging to OBC category should submit proper caste certificate as per the proforma of Govt. of India, which should, among others specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt.(SCT) dated 8.9.93. (5) Applications without supporting documents/Incomplete/not fulfilling the prescribed criteria in any respect or those received late are liable to be rejected. (6) Wherever CGPA or Grade is awarded in the examination, its equivalent percentage of marks and class/ division must be indicated in the application form as per the norms adopted by University/ Institute (7) One candidate can apply for one discipline/trade only. Candidate applying for more than one discipline/trade will not be considered. (8) Applications complete in all respects should be sent by **Ordinary Post to Post Bag No. 7, Srinivaspuri Post Office, New Delhi -110065** so as to reach latest by **19.07.2013**. The Corporation will not be responsible for any application lost in transit.

Advertisement No 1/2013

APPLICATION FORM
(USE CAPITAL LETTERS, LIMIT INFORMATION TO BOXES ONLY)

1. DISCIPLINE/TRADE A/F	<input type="text"/>	2. CATEGORY (Please tick)	SC	ST	OBC	GEN
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3. NAME	<input type="text"/>	4. Parent's Name	<input type="text"/>
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5. Mailing Address	<input type="text"/>	6. State of Domicile	<input type="text"/>	
	Pin code	<input type="text"/>	7. E-Mail id	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Affix
Small
size
photograph
3 x 3.5 cms

8. Date of Birth	Date	Month	Year	9. Age (As on 01.07.2013)	Year	Month	Days
	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>

10. Contact. No (Tel/Mobile)
<input type="text"/>

11. Qualification : (Academic, Technical, Professional and computer related, if any (Class Xth onwards))	Duration of Course (In years)	% of marks obtained	Month and Year of passing	Name of University/Institute	Subjects
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

12. APRENTICEHIP TRAINING :- Whether undergone any Apprenticeship Training under Apprentice Act 1961	Yes	No
	<input type="text"/>	<input type="text"/>
(if Yes , period thereof)	From	To
	<input type="text"/>	<input type="text"/>

13. Post Qualification Experience: (Other than Apprenticeship Period/training)

Name of Company Organisation where working/worked	Duration of Experience		Number of		Type of assignments handled/specific nature of work/duty performed (attach additional sheets if required)
	From date	To date	Years	Months	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Enclosures :- Self attested copies of (a) Date of Birth Proof (HSC Certificate) (b) Diploma Mark Sheets (c) Diploma Certificate (d) Experience Certificate (if experienced) (e) Caste Certificate (if applicable)

Declaration:-

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in the application is false or incorrect or I do not meet the prescribed eligibility criteria, my candidature/engagement is liable to be cancelled / terminated.

Date : _____ **Place :** _____ **Signature :** _____