



INDIAN OIL CORPORATION LIMITED
(Assam Oil Division)
(A Govt. of India Undertaking)



Advertisement No. CSR (N)/ 2019

Date: 09/08/2019

Applications are invited from Indian Nationals fulfilling the following eligibility criteria for admission to the B.Sc (Nursing) course at Assam Oil College of Nursing and GNM course at Assam Oil School of Nursing at IOCL (AOD), Digboi. Only **Unmarried female candidates** meeting the following criteria may apply.

| Name of the Course | No. of Seats # | RESERVATION |
|--|----------------|---|
| B. Sc (Nursing) | 30 (Thirty) | Unreserved-14, EWS-03, SC-02, ST-03, OBC-08 |
| General Nursing & Midwifery Course (GNM) | 30 (Thirty) | Unreserved-14, EWS-03, SC-02, ST-03, OBC-08 |

1 (One) position reserved for PH (OH) category in each of the above course for candidates with locomotor disability to the tune of 40% to 50% of the lower extremity. 06 (six) no. seats in each discipline of the above mentioned courses are reserved for candidates belonging to Digboi Legislative Constituency. Candidates claiming reservations shall be required to produce valid supporting document as mentioned under the Instructions given below.

COURSE DETAILS:

- **B. Sc (Nursing)** course will be a full time regular course for a duration of 4 (four) years.
- **General Nursing & Midwifery Course (GNM)** course will be a full time regular course for a duration of 3 (three) years.

MODE OF ADMISSION & RECOGNITION: The students of GNM will be admitted to Assam Oil School of Nursing (AOSN), which is recognized by Indian Nursing Council. B. Sc (Nursing) students will get admission to Assam Oil College of Nursing (AOCN). AOCN is affiliated to Srimanta Sankaradeva University of Health Sciences, Guwahati and the course is recognized by Indian Nursing Council.

1) Minimum Educational Qualification:

- B.Sc (Nursing):** HSSLC (i.e 10+2) with Science (Physics, Chemistry & Biology) and English Core/English Elective with minimum aggregate of 50% Marks for General/EWS/OBC category and 45% Marks for SC/ST/PwBD category. The qualification should be from a Government recognized board under AHSEC/CBSE/ICSE/SSCE/HSCE or other equivalent Board.
- General Nursing & Midwifery Course (GNM):** HSSLC (i.e 10+2) with Science (Physics, Chemistry & Biology) and English OR HSSLC (i.e 10+2) with Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Core/English Elective or Health care Science- Vocational stream ONLY, OR any other equivalent examination as per INC norms. The qualification should be from a Government recognized Board under AHSEC/AISSCE/CBSE/ICSE/SSCE/HSCE with minimum aggregate of 40% Marks for General/EWS/OBC category and 35% Marks for SC/ST/PwBD category. Preference shall be given to candidates possessing HSSLC (i.e 10+2) with Science (Physics, Chemistry & Biology) and English.

The prescribed qualification should be a regular course. If a candidate is failed in any of the above mentioned subject whether it is a compulsory/additional subject, her application shall be summarily rejected. Grace marks given by the board shall not be taken into calculation for calculating pass marks.

- 2) Candidates possessing professional qualifications such as BE/B.Tech, MBA, CA, LLB, MCA etc. or any such equivalent qualification shall not be eligible.
- 3) **Age Limit:** Minimum 17 years and Maximum 24 years as on **31/12/2019** (Age relaxation applicable for SC/ST/OBC/ PwBD candidates as per presidential directives). Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary is the only acceptable document in support of proof of age
- 4) Candidates, who have undergone above mentioned Training/course in the past or have been pursuing above mentioned Training are not eligible to apply.

5) Selection Methodology:

- A) Selection would be based on Written Test (90 minutes duration) and Personal Interview to be held at Digboi.
- B) The candidate will have to pass successfully through each stage of the selection process i.e. candidate will have to acquire minimum 40% (relaxable by 5% for candidates from SC/ST/PwBD categories against reserved positions) at each stage of selection process for being suitable for engagement for selection to the above course. The candidate has to be medically fit as per IOCL, Assam Oil Division criteria.
- C) Obtaining minimum qualifying marks in the written test does not confer any right or claim by the candidate for being shortlisted for Personal Interview or the final selection, as the same is related to number of positions, ratio applied and relative performance in respective categories.
- D) Shortlisted candidates, in the ratio of 1:2 (two candidates for one position/seat, with due cognizance to number of reserved positions) subject to securing minimum qualifying marks in the written test, will be required to attend Personal Interview. The Personal Interview for each course shall be conducted by a duly constituted selection committee.
- E) Filling up of seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/insufficient in number of candidates.
- F) The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process etc. No correspondence will be entertained in this regard.

6) In case the above positions reserved for PwBD/ Digboi Legislative Constituency remains unfilled, then such unfilled position shall be filled up by any other candidate against Unreserved seats in order of merit to fulfill the capacity intake of 30 no. of seats allocated per year for both GNM & B.Sc (N) by INC.

- 7) **Income Certificate:** Applications must be accompanied by an income certificate issued by competent Revenue Authority only not below the rank of Circle Revenue Inspector/any other competent authority authorized to issue such income certificate in the state, indicating gross joint annual Income of the family of candidate from all sources. Any affidavit for income proof will not be accepted. The income certificate should be a recent certificate issued in the current year i.e. 2019.
- 8) Both AOSN & AOCN Nursing Institutes being flagship CSR funded projects of the Corporation, preference would be given to the applicants, belonging to the economically weaker sections of society.

9) Stipend & Training Details

- A. **B. Sc (Nursing) :** The selected candidates shall be paid a consolidated stipend per month for 1st year – Rs. 2,800/-; 2nd year – Rs. 3,000/- ; 3rd year – Rs. 3,200/-; and for 4th year – Rs. 3,400/-
- B. **General Nursing & Midwifry Course(GNM):** The selected candidates shall be paid a consolidated stipend per month for 1st year – Rs. 2,500/- ; 2nd year – Rs. 2,700/- ; 3rd year – Rs. 2,900/-.
- C. **Additional benefits / opportunities for both BSc (N) & GNM courses:**

(1) Free hostel accommodation, medical attention for self at AOD Hospital and uniform will be provided to all selected candidates. Selected candidates will be required to stay in the Nursing College hostel only.

(2) After passing out from respective courses, the candidates will be engaged compulsory for a period of 1 (one) year as working interns at AOD Hospital or in any of the other hospital of Indian Oil Corporation Ltd. This may be extendable by maximum 2 (two) years at the sole discretion of IOCL (AOD). The working interns shall be paid a consolidated stipend of Rs. 15,250/- per month for GNM and Rs. 16,250/- per month for BSc (N) at AOD Hospital and shall be paid an additional amount of Rs. 1,000/- per month if they are placed at other hospitals of Indian Oil Corporation Limited, other than at AOD hospital. During the period while they are engaged as working interns, they shall not be provided with the accommodation facility.

10) General Instructions:

- a) Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria.
- b) SC/ST/PwBD candidates appearing for written test / Personal interview shall be reimbursed 2nd class rail/bus fare by the shortest route on production of ticket, provided the distance travelled from the mailing address to the venue of Test/interview exceeds 60 KM both ways.

- c) **One candidate can apply for one course only, failing which her candidature shall be summarily rejected.**
- d) For claiming the benefit of OBC category, the candidate should submit a latest caste certificate in the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training in the Government of India OM No. 36012/22/93-Estt. (SCT) dated 8.9.1993. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBCNCL reservation benefits. IOCL (AOD) being a Central Public Sector Undertaking, only those communities that are listed in the common list of OBC prepared by Central Government shall be treated as OBCNCL for the purpose of reservation.
- e) The candidates applying under PwBD (Persons with Benchmark Disability) category are required to submit the Disability certificate issued by the competent authority in the format prescribed by Government of India for this purpose. The disability of the candidates applying under OH category will be disability of locomotor to the tune of 40% to 50% of the lower extremity and other eligibility criteria will be as per Indian Nursing council guidelines for the above program.
 - f) Reservation in PwBD category will be extended on horizontal basis.
 - g) The candidates seeking reservations under Digboi Legislative Constituency are required to produce Permanent Residence Certificate (PRC)/ Voter Identity card and no other document shall be considered as support document.
 - h) Applications without supporting documents/incomplete applications/not fulfilling the prescribed criteria in any respect are liable to be rejected.
 - i) The decision of the Management will be final and binding on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process etc.
 - j) The Corporation will have no obligation to offer regular employment.
 - k) Candidates belonging to Economically Weaker Section (EWS) category are required to submit an Income & Asset Certificate issued by Competent Authority prescribed under point no 5 of the Department of Personnel & Training's O.M. No 36039/1/2019-Estt (Res) dated 31.01.2019.
 - l) The candidate must have an active email ID and mobile phone number which must remain valid for at least next one year. All future communication with the candidate will take place only through website (www.iocl.com) / email / mobile phone. Candidates are advised to visit the IOCL Website regularly for name of eligible candidate, date, time and venue of the written examination and Personal Interview.
 - m) At any stage of the selection processes or after selection if it is found that the candidate has furnished false or incorrect information then the candidature of the candidate or selection to the above course is liable to be terminated /cancelled. Canvassing in any form is liable to render the candidate ineligible for the above selection process.

How to Apply: Typed Applications (in English) in A4 size as per the prescribed format as given in the advertisement, supported by self attested photocopies of all relevant documents (qualification/age/caste/category/Physically Handicapped certificate from competent authority etc.), Income Certificate issued by Competent Revenue Authority not below the rank of Circle Revenue Inspector/any other competent authority authorized to issue such income certificate in the State, EWS Certificate etc. Applications should be sent by Post only to Sr. Employee Relations Manager, Indian Oil Corporation Limited (Assam Oil Division), P.O.: Digboi, Dist. : Tinsukia, Assam, Pin Code-786171 so as to reach on or before 30th August 2019.

Candidates should super scribe Advt. No. and Name of the course applied for on the top of the envelope. Applications received after last date of receipt of applications shall be summarily rejected.

In case of any query, please contact our recruitment section on 03751-263133/ 03751-263131

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**APPLICATION FORMAT
Advt. No. CSR(N)/2019**

**(USE CAPITAL LETTERS, LIMIT INFORMATION IN BLUE PEN TO BOXES ONLY)
(THIS FORMAT IS TO E TYPED ON A4 PAPER AND FILL UP IN OWN HANDWRITTING)**

Affix
Latest self
attested
Passport
photograph

1. Course applied for

2. Category (please tick)

| | | | | | | |
|----|----|-----|-----|-----|-----------|----------------------------------|
| SC | ST | OBC | GEN | EWS | PwBD (OH) | Digboi Legislative Constituency# |
| | | | | | | (Yes/no)-_____ |

Candidates seeking reservations under Digboi Legislaive Constituency (DLC) are required to tick the above, failing which the candidature shall be considered under DLC.

3. Name (in block letters):

4. Fathers Name:

5. Gender Marital Status: Married / Unmarried

7. Postal Address

Village/Town: _____

P.O _____ Dist _____ PIN CODE

8. Nationality 9. State of Domicile 10. Mobile No

11. E Mail-id

12. Date of Birth

| | | |
|----------------------|----------------------|----------------------|
| Date | Month | Year |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

13. Age as on 31/12/2019: _____ years _____ months _____ days

14. EDUCATIONAL QUALIFICATION

| Exam Passed with Year of passing (HSLC Onwards) | Subjects passed | Whether Regular Course (Yes/No) | Marks obtained | Total Marks | %age of marks obtained or (CGPA) | Name of University/ Institute/Board |
|---|-----------------|---------------------------------|----------------|-------------|----------------------------------|-------------------------------------|
| | | | | | | |
| | | | | | | |

(Additional lines may be added for additional qualification, if any). CGPA awarded to be converted to %age of marks)

15. Do you belong to Minority Community: Yes/No If yes, Tick mark appropriate box.

Christian Sikh Muslim Parsi Buddhist Jain

16. Annual family Income from all sources (Rs _____)

17. Income Certificate furnished (Latest issued in 2019) : Yes or No _____

18. Date of issue of Income certificate. _____ 19. Income certificate issued by _____

20. Father's Occupation: _____ 21. Mother's Occupation _____

22. If service holder, name of Organization in which working: _____

23. Have you undergone/pursuing BSC (Nursing)/GNM course - Yes/No: _____

24. Possessing professional qualifications: Yes/no. _____ (Name of the course _____)

I hereby declare that the particulars furnished above are complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that the information given in the application is false or incorrect or if I do not satisfy the eligibility criteria stated in the advertisement my candidature for the above course is liable to be cancelled /Terminated without assigning any reason whatsoever.

Date _____ Place _____ Signature _____

Self attested photocopies of following documents to be submitted along with the application form so as to reach 30th August 2019

1. Photocopy of Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary is the only acceptable document in support of proof of age
2. Marksheet and Pass certificate of Matric & (HSLC examination)
3. Marksheet and Pass certificate of Higher Secondary (10+2) Final examination
4. Certificate of Disability issued by medical board duly constituted by Central/ State govt.- applicable for PwDB candidates only.
5. Candidates seeking reservations under Digboi Legislative Constituency (DLC) are required to produce PRC/Voter Identity card. No other document shall be considered as a support document.
6. Caste/Category Certificate of SC/ST/OBCNCL/PwBD (wherever applicable, to be submitted in prescribed Govt. formats).
7. Economically Weaker Section (EWS) category certificate, if any in prescribed Govt. formats.
8. Income Certificate issued by Competent Revenue Authority not below the rank of Circle Revenue Inspector/any other competent authority authorized to issue such income certificate in the State.