

BANK DETAILS FORM FOR TA CLAIM REIMBURSEMENT THROUGH ONLINE MODE

ADVT NO. BR/RECTT/APPR/2016

Dated: _____

To
Indian Oil Corporation Ltd.
Barauni Refinery
Begusarai – 851114

Dear Sir,

We hereby give our consent to accept the payments of our claims/ bills on IOCL Internet based online E-payments system at the sole discretion of IOCL. Our Bank Account details for the said purpose is as under:

SI No	Particulars	Details
1	Roll No.	
2	Name of the Candidate/ Beneficiary	
3	Address of the Candidate/ Beneficiary	
4	Core Bank Account Number	
5	Name of Bank	
6	Branch Name & Address	
7	IFSC Code	
8	PAN NO. (if allotted)	
9	E-mail ID	
10.	Mobile Number (for SMS alerts)	

Original cancelled cheque relating to the above account number for verifying the accuracy of the bank account details is enclosed.

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible.

Signature of Candidate/Beneficiary

Bank Verification is required only in case

- (a) Employee not providing a cancelled cheque leaf (original) or if employees name is not printed / appearing on the cancelled cheque Leaf (original) submitted to IOCL Office.
- (b) Change in existing bank details.
- (c) Please attach photocopy of Bank Pass Book, if cancelled cheque leaf not attached.

Bank Verification:

We hereby confirm that the above account details of account holder are correct in all respects and the account of Beneficiary (IOCL Employee) is maintained at our bank branch.

**(Name of the Bank & Branch)
Authorised Signatory**