



INDIAN OIL CORPORATION LIMITED
[CIN – L23201MH1959GOI011388]

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DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS

The newly appointed Independent Directors of the Company are familiarised with the various aspects of the Company like Constitution, Vision & Mission Statement, core activities, Board procedures, strategic directions, etc., by way of a detailed presentation. Information material like Code of Conduct, Insider Trading Code, Performance highlights, etc., is also provided to supplement the presentation.

Periodic presentations are made at the Board and Committee meetings to update them on all business-related issues and new initiatives undertaken by the Company. A strategy meet of the Board is held generally once in a year to deliberate in detail the strategic issues, policy decisions and prospective plans for the future.

The Directors are also nominated for training programmes / seminars conducted by SCOPE and other Government authorities.

The details of familiarisation programs attended by Independent Directors are given below:

1) SHRI SANJAY KAPOOR (DIN - 07348106):

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
17-12-2015	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	2 hrs	2 hrs
18-02-2016 to 19-02-2016	Effective Boards for Sustainable Competitiveness - Focus on Independent Directors (Organised by SCOPE)	1	2	15 hrs	17 hrs

11-11-2016 To 12-11-2016	Programme on Capacity Building of Independent (non-official) Directors of Central Public Sector Enterprises (CPSEs) (Organised by DPE)	1	3	14 hrs	31 hrs
18-08-2017	Effective Functioning of Audit Committee (Organised by DPE)	1	4	8 hrs	39 hrs

2) SHRI PARINDU BHAGAT (DIN - 01934627):

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
17-12-2015	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	2 hrs	2 hrs
18-02-2016 to 19-02-2016	Effective Boards for Sustainable Competitiveness - Focus on Independent Directors (Organised by SCOPE)	1	2	15 hrs	17 hrs
29-03-2016 To 30-03-2016	Programme on Capacity Building of non-official and Government Directors of Central Public Sector Enterprises (Organised by DPE)	1	3	14 hrs	31 hrs
18-08-2017	Effective Functioning of Audit Committee (Organised by DPE)	1	4	8 hrs	39 hrs

3) SHRI VINOO MATHUR (DIN - 01508809):

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs
05-10-2017 to 06-10-2017	Orientation Programme for Capacity Building of non-official Directors of CPSEs (Organised by DPE)	1	2	16 hrs	19 hrs

4) SHRI SAMIRENDRA CHATTERJEE (DIN – 06567818)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs

5) SHRI VIVEK RAE (DIN – 01866765)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs

6) SHRI CHITTA RANJAN BISWAL (DIN – 02172414)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs
17-09-2018 to 18-09-2018	Orientation Programme on Capacity Building of Newly Appointed Non-official Directors of CPSE's (Organised by DPE)	1	2	16 hrs	19 hrs

7) DR. JAGDISH KISHWAN (DIN – 07941042)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs
16-11-2017 to 17-11-2017	Effective Directors for Sustainable Competitiveness (Organised by SCOPE)	1	2	16 hrs	19 hrs

8) SHRI SANKAR CHAKRABORTI (DIN – 06905980)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs
16-11-2017 to 17-11-2017	Effective Directors for Sustainable Competitiveness (Organised by SCOPE)	1	2	16 hrs	19 hrs
17-09-2018 to 18-09-2018	Orientation Programme on Capacity Building of Newly Appointed Non-official Directors of CPSE's (Organised by DPE)	1	3	16 hrs	37 hrs

9) SHRI DHARMENDRA SINGH SHEKHAWAT (DIN – 07404367)

Date	Program	No.	Cumulative Nos.	Hours	Cumulative Hours
21-09-2017	Induction & Familiarisation program for new Independent Director (organised by IndianOil)	1	1	3 hrs	3 hrs
05-10-2017 to 06-10-2017	Orientation Programme for Capacity Building of non-official Directors of CPSEs (Organised by DPE)	1	2	16 hrs	19 hrs

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