



INDIAN OIL CORPORATION LIMITED
(Refineries Division)
HALDIA REFINERY
(A Govt. of India Undertaking)

Advertisement No. PH/R/01/2012

Applications are invited from Indian Nationals fulfilling the eligibility criteria for the under mentioned posts at Indian Oil Corporation Ltd, Haldia Refinery.

SNo	POST	DISCIPLINE	PAY SCALE	No. of Vacancies	RESERVATION
1	Chemical Attendant-III	Quality Control	₹10,800-29,000	03	UR-01, SC-01, OBC-01
2	Jr. Engg. Asstt-IV (Production)	Chemical	₹11,900-32,000	22	UR-11, SC-05, ST-01, OBC-05
3	Assistant Chemist	Quality Control	₹13,800-38,500	02	02 (01-ST, 01- Orthopedically Handicapped)

The post mentioned at SI No 3 even though is reserved for Orthopedically handicapped candidates, other candidates with partial disability Viz Hearing Handicapped/Visual Handicapped may also apply against this post.

Note: All the above mentioned Posts are operated in rotating shift.

Qualification & Experience: All the prescribed qualifications should be from Govt. recognized Indian university/Institute as a **regular student** and the required minimum post qualification experience as on **31/08/2012** for each post is given below.

SNo	Post	Qualification	Minimum post qualification Experience As on 31/08/2012
1	Chemical Attendant-III	HS (Physics, Chemistry & Maths) OR	3 (Three) years Post qualification experience in similar capacity in chemical / allied industry of repute.
		B.Sc (Physics, Chemistry & Maths)	Nil
2	Jr. Engg. Asstt-IV- (Production)	B.Sc with Physics, Chemistry & Mathematics or 3 Yrs. Diploma in Chemical Engineering.	1 (One) year post qualification experience in the operation of continuous Process plants in Fertilizer / Hydrocarbon sector.
3	Assistant Chemist	B.SC (Hons) in chemistry with Physics & Mathematics as compulsory subjects.	2 (Two) years experience in a reputed chemical industry preferably in petrochemical /Refinery sector. Should have hands on experience on UV visible spectro photometer, AAS, GC, HPLC etc. However, depending upon the number of applicants, the experience criteria may be relaxed in case of candidates meeting all other eligibility criteria except requisite experience of 2 (Two) years.

AGE LIMIT:

- Minimum 18 years and maximum 26 years as on **31/08/2012** (Relaxable by 5 years for SC/ST and 3 years for OBC candidates for the posts reserved for them). Age relaxation applicable for Ex-Serviceman/PWD as per Govt. directives.

SELECTION METHODOLOGY:

- Selection would be based on written test and personal interview. The candidates will have to pass successfully through each stage of the selection process including medical fitness for being adjudged suitable for selection.
- Filling up of vacancies is solely at the discretion of the management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled due to unsuitability of candidates.

CONCESSIONS/RELAXATION:

- In case of candidates who have successfully completed Apprenticeship training under Apprentices Act 1961 and Apprentices (Amendment) Act 1973 & 1986 in the relevant discipline & area of Training, requisite experience would be condoned to the extent of apprenticeship period undergone.
- SC/ST/PWD candidates appearing for written test / interview shall be reimbursed second class rail/bus fare by the shortest route as per rules on production of tickets.
- SC/ST/PWD/EXSM candidates are exempted from payment of application fee. Candidates from other categories should enclose a crossed D/D of Rs.100/- (Rs. One hundred only) as application fee (non-refundable) in favour of **Indian Oil Corporation Ltd. payable at SBI, Haldia Refinery Campus Branch. (Branch Code: 7090).** Candidates must write their full name and address on the back side of Demand Draft.

PAY & PERKS:

- In addition to the Basic Pay, D.A., HRA and other benefits like Provident Fund, Employees' Pension Scheme under PF, Gratuity, Company Quarters, Children Education Allowance, LTC / LFA, liberalized medical benefits, productivity / performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, Post Retirement Medical Attendance benefits etc. shall also be admissible as per the rules of the Corporation.

GENERAL INSTRUCTIONS:

- Applicants from Government / Semi Government / Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Test / Interview. In case the candidate fails to do so, his / her candidature will not be considered.
- **Age, Qualification and period of Experience** will be determined as on **31/08/2012**.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect are liable to be rejected.
- Candidates belonging to **OBC** category should submit proper caste certificate as per the proforma of Govt. of India which should among others specifically mention that He / She does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the department of personnel and training in the ***Govt. of India OM No 36012/22/93-Estt (SCT dtd 08/09/1993)***.
- Application of a candidate having higher qualification than the prescribed education qualification shall be summarily rejected.
- One candidate can apply for one post only. Candidates applying for more than one post will not be considered.
- The decision of the Management in all matters relating to eligibility, acceptance or rejection of the applications, mode of selection etc. will be final and no enquiry will be entertained in this regard.
- At any stage of the recruitment processes if it is found that the candidate has furnished false or incorrect information then the candidature / appointment of the candidate is liable to be cancelled.

Applications in the prescribed format (download from the link) supported by all relevant documents (qualification/experience/age/caste etc.) duly attested by a Gazetted Officer with latest passport size photograph should be sent by Post to Chief Human Resource Manager, Indian Oil Corporation Limited, Haldia Refinery, P.O.: Haldia Oil Refinery, Dist.: Purba Medinipur, West Bengal, Pin Code-721 606 latest by **05.10.2012. Candidates should superscribe Advt. No. and Name of the post applied for on the top of the envelope. Applications received after last date shall be summarily rejected. In case of any clarification, please contact Shri B B Minz, Sr. Human Resource Manager on 03224 – 223226 or Shri Naveen Mugadur, Senior Employee Relations Officer on 03224-223228.**

[Click Here to Download application Form](#)