



IndianOil
Indian Oil Corporation Limited
(A Government of India Undertaking)

Indian Oil Corporation Limited is the largest commercial undertaking and India's No.1 Company in Fortune magazine's prestigious listing of the world's 500 largest Corporations, ranked 119 for the year 2015 based on fiscal 2014 performance. IndianOil's Pipelines Division owns and operates the largest network of over 11,214 kms of crude oil, petroleum product and gas pipelines.

Applications are invited from eligible Indian Nationals for the following positions in workmen category in **Guwahati - Siliguri Pipelines** of Pipeline Division.

SI No	Name of the Post	Pay Scale (in Rs)	Salary Grade	No of vacancies.	Reservation
1	Engineering Assistant (Mechanical)	11,900 – 32,000/-	IV	1	OBC*1
2	Engineering Assistant (Operations)	11,900 – 32,000/-	IV	1	UR*1

*No of Vacancies may increase or decrease. The above post is not suitable for PWD candidates.

Age as on 10.08.2015:- Between 18 and 26 years.

ESSENTIAL EDUCATIONAL QUALIFICATION (As on 10.08.2015)

Post	Qualification	Experience
Engineering Assistant (Mechanical)	3 Years full time Diploma in Mechanical or Automobile Engineering from a recognised institute as regular student	Preferably two-years experience in relevant area. Working knowledge of computer is desirable.
Engineering Assistant (Operations)	3 years full-time Diploma in Electrical / Mechanical / Automobile / Chemical / Electronics & Communication or Electronics & Telecommunication or Electronics & Radio Communication/ Instrumentation or Instrumentation & Control or Instrumentation & Process Control Engineering from a recognized institute as regular student.	Preferably two-years experience in relevant area. Working knowledge of computer is desirable.

CONCESSION & RELAXATION:

1. Upper age relaxation of 3 years for OBC candidates only for the post reserved for OBC. Age relaxation for Ex-servicemen as per rules.
2. SC/ST candidates are exempted from payment of application fee.

3. SC/ST candidates called for test/interview will be reimbursed single 2nd class railway fare limited to rail fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route, on production of bus ticket/rail ticket provided the distance is not less than 30 kms. each side.

PAY & PERKS

In addition to the Basic Pay, D.A., HRA, and other benefits like Provident Fund, Gratuity, LTC / LFA, liberalized medical benefits, productivity / performance linked incentive, leave encashment, superannuation benefits, Post Retirement Medical Attendance benefits etc. shall also be admissible as per the rules of the Corporation.

APPLICATION FEE (WHERE EVER APPLICABLE):

Application Fee (non-refundable) of Rs.100/-(Rupees One Hundred only) through crossed Demand Draft in favour of Indian Oil Corporation Limited, Guwahati-Siliguri Pipeline, Noonmati, Guwahati-781020 payable at State Bank of India, GRC Branch, Noonmati, Guwahati should be enclosed along with application form. Any other mode of payment is not acceptable and application not accompanying the application fee will be rejected without any further reference to the applicant.

SELECTION METHODOLOGY:

Selection process shall comprise of the following:

1. Written Test (60 marks)
2. Trade Test (25 marks)
3. Personal Interview (15 marks)

Candidate has to qualify each process of selection, to be eligible for appearing in the next stage of Selection process.

GENERAL INSTRUCTIONS:

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application.
2. Service is transferable to anywhere in India.
3. Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Test/Interview. In case the candidate fails to do so, his/her candidature will not be considered.
4. The cut-off date for reckoning educational qualification, experience, age etc shall be 10.08.2015.
5. SC/ST/OBC candidates applying against un-reserved posts shall be considered under general standards and no relaxation in age, qualification marks etc. shall be extended to them.
6. Candidates should apply in the prescribed format only (**Annexure-A**) along with application fee (wherever applicable), attested copies of mark sheets, educational qualification certificates, caste certificate and a recent passport size color photograph affixed on the application form. One additional passport sized color photograph with name and signature on the back side should also be enclosed along with the application.
7. Incomplete applications or applications received after the last date will not be considered.
8. SC/ST/OBC (Non-creamy layer) candidates should submit their caste certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim to avail relaxation/concession. OBC candidates should submit their caste certificate issued by Competent Authority along with the application form. OBC candidate should ensure that their caste certificate is as per the revised format notified by DOP&T, Ministry of personnel, Public Grievance

& Training vide OM No 36036/2/2013-Estt.(Res.), dated 30.5.2014 and has been issued recently by the Competent Authority.

9. Application of a candidate having higher qualification than the prescribed qualification shall be rejected.
10. The candidates will have the option to appear for test/interview either in Hindi or English.
11. Canvassing in any form shall disqualify the candidature.
12. The Application fee of Rs. 100/- is non-refundable
13. The decision of the Management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection etc. will be final and no enquiry will be entertained in this regard.
14. Admit card for written test shall be sent to the eligible candidates by post. The name of eligible candidates for written test shall also be displayed in "Careers – Latest Job Openings" section of IndianOil's website www.iocl.com.
15. Candidates are advised to visit iocl.com from time to time for date of Selection process and other information.

Application, along with fee (wherever applicable), should be sent by post in the prescribed format along with copies of Certificates super scribing on the envelope "Name of the Post" to **Box No. 311, Guwahati GPO, Meghdoot Bhawan, Panbazar-781001.**

Last date of receipt of applications: 06.11.2015

For further queries, you may please contact at **8811093470** during office hours between 10.00 am to 5.30 pm from Monday to Friday or write to mazumdars@indianoil.in

APPLICATION FORMAT (ANNEXURE-A)

(To be filled by the candidate in his/her own handwriting in capital letters with **black pen**)

Candidates to affix **recent** passport size **color** Photograph

I hereby apply for the post of _____
Advertisement No. _____

Sign here (in the box) →

--

1	Name of the Candidate <small>(As recorded in the Matric / Secondary School Certificate)</small>										
2	Mother's Name : Father's Name :										
3	Postal Address for Communication (with PIN Code No.)										
4	Email id										
5	Contact No. (Telephone with STD code / Mobile No.)										
6	Date of Birth	Day	Month	Year							
	Age as on _____ YEARS MONTHS									
7	Gender (Please Tick)	MALE			FEMALE						
8	Category (Please Tick)	SC	ST	OBC	GEN						
9	PWD/Ex. Serviceman (Please tick, if applicable)	PWD			Ex. Serviceman						
		OH	HH	VH							
10	State of Domicile	11	Nationality				12	Religion			

13 ALL EDUCATIONAL QUALIFICATION (MATRIC/CLASS 10th ONWARDS):

Qualification : (Academic, Technical, Professional & Computer related, if any)	Name of Board / Institute	Duration of Course (in years)	Month and Year		% of Marks Obtained
			Joining the course	Passing the course	

14. ITI Trade Code for Technical Attendant -I (Please refers to website notification):

15. DETAILS OF EMPLOYMENT, IF ANY

Name & Address of Employer	Post Held	Period of Service		Salary per Month
		From	To	

16. DETAILS OF APPLICATION FEE, IF APPLICABLE

Demand Draft No.	Name of Issuing Bank	Date of Issue

I hereby declare that I have read all the conditions mentioned in the advertisement and I fulfill the same. The statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular or information given herein being found false or incorrect, my candidature is liable to be cancelled and in the event of any mis-statement/discrepancy in the particulars being detected after my appointment, my service is liable to be terminated without any notice to me.

Date:

Place:

Signature.....

Note:

1. The application must accompany the following documents (*no other certificate to be attached*):
 - a. Attested copies of Matric,ITI/Diploma in Engineering Marks sheets
 - b. Provisional Trade Certificate/National Trade Certificate issued by NCVT (for Technical attendant-I post)
 - c. SC/ST/OBC/PWD/Ex-SM certificate issued by Competent Authority in the prescribed format
 - d. Experience certificate (if any)
 - e. One additional passport sized color photograph with name and signature on the back side
2. **Application received after due date would be summarily rejected.**