

To,
Manager (ER)
Indian Oil Corporation Ltd., Haldia Refinery
P.O. Haldia Oil Refinery,
Dist: Purba Medinipur, West Bengal- 721606

Re-imbusement of Travelling expenses to SC/ST/PwBD Candidates for appearing in
Written Test/Interview at Haldia for various Trades (Advertisement No.
RECTT/01/2018) at Haldia Refinery

I am furnishing my Bank details and Address for communication for necessary action at your end for remitting Travelling expenses thru' ECS in connection with above .

Name of Bank :
Name Branch :
Bank A/c No. :
Type of Account : Savings/ Current
IFS Code :
Full address of correspondence :

I hereby certify that all the details provided above are correct. In case of any wrong information provided, IOCL shall not be held responsible.

Copy of SC/ST/PwBD certificate and original tickets are attached.

Yours faithfully,

Signature

Name of Candidate :

Roll No. :

Date:

Category: SC/ST/PwBD (please tick)

Telephone / Mobile No. :

E-mail ID :

Note: Application with copy of SC/ST/PwBD certificate and original tickets must reach to the above mentioned address latest by 31/03/2018.

INDIAN OIL CORPORATION LIMITED
(Refineries Division)
HALDIA REFINERY

I certify that I have travelled from_____ to Haldia, Indian Oil Corporation Limited, Haldia Refinery by bus/Train in_____ class on_____ and that I have not and will not claim the amount from the Government or from my present employer. I have also not utilized free or concessional railway pass for the journey undertaken. Fare spent by me (one way) is Rs. _____ (in words_____) for which the ticket(s)/cash receipts(s) from bus/railway is/are attached. I will return by _____ class

(Signature)

Name:_____

Date of written test/interview_____

Trade/Discipline applied for_____

Roll_____

For office use

Certified _____ for _____ payment _____ of _____ Rs. _____ (Rupees _____) only amount as admissible towards the travelling expenses for appearing in the written test / interview for the post of _____ on _____. He belong to SC/ST/PWD_____

“P”

Passed for payment of Rs. _____ (Rs. _____) only towards the expenses for attending written test/interview.

Accountant

SFM/FM