



IndianOil

Indian Oil Corporation Limited
A Government of India Undertaking
(Pipelines Division)

Haldia-Mourigram-Rajbandh-Barauni Pipeline (HMRBPL)
PO: - Duilya, Andul – Mouri, Mourigram
Distt:- Howrah, PIN – 711 302 (West Bengal)

Advertisement No. HMRBPL/HR/P-5/2014

Date of Notification of Advertisement: - 20.05.2014

Indian Oil Corporation Limited is the largest commercial undertaking and India's No.1 Company in Fortune magazine's prestigious listing of the world's 500 largest Corporations, ranked 88th for the previous year. IndianOil's Pipelines Division owns and operates the largest network of over 11,214 kms. of Crude Oil, Petroleum Product and Gas Pipelines.

Applications are invited from eligible Indian Nationals for the following position in non-executive category in **Haldia-Mourigram-Rajbandh-Barauni Pipeline (HMRBPL)** of Pipeline Division.

SI No	Name of the Post	Pay Scale (Rs)	No of Vacancies	Reservation of Post
				SC
01	Engineering Assistant (Telecom. & Instrumentation) – Grade IV	11900 – 32000	01	01

Note - The vacancy above is suitable for such Persons with Disabilities (PWD) who are Orthopedically Handicapped i.e. Hunchback / deformity of chest with not less than 40% disability. However, such candidates shall be considered for selection by general standards of merit.

Age as on 31.05.2014:- Between 18 and 31 years. (The upper age limit of 31 years is inclusive of 5 years relaxation in age for Scheduled Caste candidates)

ESSENTIAL EDUCATIONAL QUALIFICATION

Three* years Full Time Diploma in Electronics & Communication / Electronics & Telecommunication / Electronics & Radio Communication / Instrumentation & Control / Instrumentation & Process Control Engineering from a government recognized Institute.

* Candidates having done Diploma in Electronics & Communication or Instrumentation & Control Engineering from Technical Examination Board, Gujarat with minimum 2½ years Full-time course post Higher Secondary Certificate (12th pass) or minimum 3½ years Diploma (7 semester system) post- Secondary School Certificate (10th pass) are also eligible to apply.

EXPERIENCE

Preferably but not essential, two-years post qualification experience in relevant area. Working knowledge of computer is desirable.

CONCESSION & RELAXATION:

1. Upper age relaxation of 10 years for Persons With Disabilities (PWD).
2. SC / PWD candidates are exempted from payment of application fee.
3. SC / PWD candidates called for test/interview will be reimbursed single 2nd class railway fare limited to rail fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route, on production of bus ticket/rail ticket provided the distance is not less than 30 kms. each side.

SELECTION METHODOLOGY:

- The selection methodology will comprise Written Test followed by Trade Test and Personal Interview of successful candidates from Written Test. The candidates will have to pass through each stage separately including medical fitness successfully for being adjudged as suitable for selection.
- Filling up of the vacancy is solely at the discretion of the Management and is based on suitability of the candidates. No claim will arise for appointment, if vacancies are not filled due to unsuitability/insufficient number of candidates.

PAY & PERKS

In addition to the Basic Pay, DA., HRA, and other benefits like Provident Fund, Gratuity, LTC / LFA, liberalized medical benefits, productivity / performance linked incentive, leave encashment, superannuation benefits, Post Retirement Medical Attendance benefits etc. shall also be admissible as per the rules of the Corporation.

GENERAL INSTRUCTIONS:

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application.
2. Service is transferable to anywhere in India.
3. Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Test/Interview. In case the candidate fails to do so, his/her candidature will not be considered.
4. Candidates fulfilling the eligibility criteria should send their neatly hand-written/typed and duly signed application in the prescribed Performa only (**See below for Application Format**) along with a latest passport-sized **coloured** photograph affixed on the application form. In addition, **photocopies** of following documents duly attested by a Gazetted Officer should also be enclosed with the application form:
 - a. SSC / 10th Mark sheet & Certificate
 - b. Semester-wise Diploma Mark sheets & Certificate
 - c. Birth Certificate/proof of date of birth (High School Certificate issued by State / Central Board)
 - d. Caste Certificate for SC candidates.
 - e. Disability Certificate (for Persons with Disabilities issued by competent authority as detailed in General Instruction Number 7)

Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma Examination, its equivalent percentage of marks and class/division must be indicated in the application form as per the norms adopted by University/Institute.

Note. No other enclosures apart from those mentioned above are required at this stage.

5. Incomplete applications or applications received after the last date or applications in any format other than the one prescribed will not be considered.
6. SC candidates should submit their caste certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim to avail relaxation/concession.
7. Applicants under the category of Persons with Disabilities (PWD) should attach copy of Medical Certificate issued by a Medical Board attached to the Special Employment Exchange/Vocational Rehabilitation Centre for PWD or Head of concerned Department of a Government Civil Hospital satisfying the prescribed disability criteria.
8. Application of a candidate having higher qualification than the prescribed qualification shall be rejected.
9. The candidates will have the option to appear for test/interview either in Hindi or English.
10. Canvassing in any form shall disqualify the candidature.
11. The decision of the Management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection etc. will be final and no enquiry will be entertained in this regard.
12. Admit card for written test shall be sent to the eligible candidates by post. The name of eligible candidates for written test will also be displayed in "Careers – Latest Job Openings" section of IndianOil's website www.iocl.com.
13. All future announcements in connection with these vacancies including corrigendum (if any) would be made only on www.iocl.com Candidates are advised to visit the website regularly for updates.

Application should be sent by Post in the prescribed format along with copies of Certificates super scribing on the envelope "**Name of the Post Engineering Assistant (Telecom & Instrumentation)**" to **Senior Human Resource Manager, Indian Oil Corporation Limited (Pipelines Division), HMRB Pipeline, PO: - Dulya, Andul – Mouri, Mourigram, Distt:- Howrah, PIN – 711 302**

Last date of receipt of applications: 20.06.2014

Queries, if any, may be addressed to recruitmentmrbpl@indianoil.in

Please appreciate that only such queries would be replied to which are relevant and have not been addressed in the above advertisement. Also, applicants are requested not to send any query which is not connected with the vacancies advertised herein.

[See below for Application Format](#)

APPLICATION FORMAT

(To be filled by the candidate in his/her own handwriting in capital letters with black pen)

Advertisement No. HMRBPL/HR/P-5/2014

I hereby apply for the post of Engineering Assistant (Telecom & Instrumentation)

CANDIDATES TO AFIX
THEIR RECENT
PASSPORT SIZE
COLOUR PHOTOGRAPH
AND SIGN ACROSS
FORM AND PHOTO.

Sign here (in the box) →

1	CANDIDATE'S NAME (AS RECORDED IN MATRIC / SECONDARY SCHOOL CERTIFICATE)																									
2	PARENT'S / SPOUSE'S NAME																									
3	FULL POSTAL ADDRESS FOR COMMUNICATION WITH PIN CODE																									
4	DATE OF BIRTH (IN FIGURES)	D	D	M	M	Y	Y	Y	Y	5	AGE AS ON 31.05.2014															
6	CATEGORY (PLEASE TICK)	SC								7	PH / EXSM (PLEASE TICK)	PWD				EXSM										
8	IF PH PLEASE SPECIFY NATURE OF DISABILITY (PLEASE TICK)	HUNCHBACK								DEFORMITY OF CHEST								9	% AGE OF DISABILITY							
10	STATE OF DOMICILE																									
11	NATIONALITY									12	RELIGION															
13	CONTACT NO									14	E MAIL															

EDUCATIONAL QUALIFICATION – MATRIC / 10th ONWARDS –

NAME OF BOARD / UNIVERSITY	EXAM PASSED	DURATION OF COURSE – IN YEARS	YEAR OF PASSING	MARKS IN PERCENTAGE

DETAILS OF EXPERIENCE IF ANY

NAME AND ADDRESS OF EMPLOYER	POST HELD	NATURE OF JOB	PERIOD		SALARY PER MONTH	REASONS FOR LEAVING
			FROM	TO		

I hereby declare that I have read all the conditions mentioned in the advertisement and I fulfill the same. The statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular or information given herein being found false or incorrect, my candidature is liable to be cancelled and in the event of any mis-statement/discrepancy in the particulars being detected after my appointment, my service is liable to be terminated without any notice to me.

Date:

Signature.....

Place:

Note:

1. The application must attach the following documents (**no other certificate to be attached**):
 - a. Attested copies of Matric./Diploma in Engineering Marks sheets
 - b. SC / PWD certificate issued by Competent Authority in the prescribed format
 - c. Experience certificate (if any)
2. Application received after due date would be summarily rejected.